

## TOWNSHIP OF ABINGTON

Ken Brodsky, Chair Mike Thompson, Vice-Chair Carol Gillespie Jessica Carswell Stuart Winegrad

## Administrative Code and Land Use Committee

A G E N D A May 1, 2019 7:00 P.M.

- 1. CALL TO ORDER
- 2. ROLL CALL
- 3. CONSIDER APPROVAL OF MINUTES
  - a. Motion to approve Committee Meeting minutes of March 6, 2019
- 4. PRESENTATION
- 5. UNFINISHED BUSINESS
- 6. NEW BUSINESS
  - a. **ACL-01-050919** Consider a motion approving the Land Development Application for 3028 Raymond Avenue to extinguish an existing rain garden easement and rain garden and replace it with a new Storm water easement and Storm water dry well facility.
  - b. ACL-02-050919 Update the Township Comprehensive Plan as prescribed by the PA Municipalities Planning Code, and establish and create a Comprehensive Plan Development Team Scope and Duties to be funded by appropriated 2019 funds for planning services, available funds remaining from the storm water study, and funds from the parks and facilities study.

### 7. PUBLIC COMMENT

8. ADJOURNMENT

ADMINISTRATIVE CODE AND LAND DEVELOPMENT



## AGENDA ITEM

March 24, 2019	ACL-01-050919	FISCAL IMPACT
Date	Agenda Item Number	Cost > \$10,000.
Engineering and Code		Yes No 🖌
Department		PUBLIC BID REQUIRED
		Cost > \$20,100
		Yes No 🖌

### AGENDA ITEM:

Land Development Application LD-19-02, 3028 Raymond Avenue, Roslyn, PA 19001 - Joseph and Louise Dougherty

### EXECUTIVE SUMMARY:

The Applicants submitted a permit application for a swimming pool in 2018. Through the review of that application, it was determined that a Raingarden Conservation Easement had been placed over the entire rear portion of the lot outside of the building envelope. In order to accommodate the proposed pool, the applicant is proposing to eliminate the existing Raingarden Conservation Easement and replace it with a better defined Stormwater Easement. The stormwater management for the existing lot improvements PLUS the swimming pool improvements is proposed to be reconfigured and expanded utilizing a proposed dry well which would discharge to the existing raingarden discharge pipe.

The project is scheduled for the April 23, 2019 Planning Commission meeting. The Montgomery County Planning Commission indicated they did not need to review the application.

### PREVIOUS BOARD ACTIONS:

Land Development Application LD-12-03 which created this lot was approved on September 13, 2012. These plans created a Raingarden Conservation Easement which occupied the entire rear portion of the lot outside of the building envelope.

### **RECOMMENDED BOARD ACTION:**

Consider a motion approving the Land Development Application for 3028 Raymond Avenue to extinguish an existing rain garden easement and rain garden and replace it with a new Stormwater easement and Stormwater dry well facility.

## Post Construction Stormwater Management

## 3028 Raymond Avenue

Tax Parcel - Block 378, Unit 69

Abington Township, Montgomery County, Pennsylvania

Prepared for

Joseph and Louise Dougherty 3028 Raymond Avenue Abington, PA 19001

November 28, 2018

Prepared by

Eastern/Chadrow Associates, Inc.

333 East Street Road

Warminster, PA 18974

215-672-8671

PROPERSIONAL NCE L BYR 2.040-37-E m 11/22/18

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• •

- Soils Descriptions
- Stormwater Management Calculations
  - Stormwater and Dry well Calculations
  - o Portion of Original Storm water Report

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### NARRATIVE

The parcel is located at 3028 Raymond Avenue in Abington Township, Montgomery County. The property is Lot # 4 of the five-lot 3032 Raymond Avenue subdivision. One single family dwelling which was constructed within the past 5 years is situated on the 9,000 SF lot. A rain garden is also situated on the lot. The rain garden was constructed as part of the required site improvements for the 3032 Raymond Avenue subdivision. The project proposes to construct a pool and associated decking which will increase the site impervious area by 1,800 SF. The existing rain garden will be removed and replaced with a dry well as a result of the proposed pool construction.

The site is located in the Sandy Run watershed. (PA Chapter 93 classification is TSF – MF). The onsite soils on the site are mapped as UroB - Urban land - Lawrenceville complex, 0 to 8% slopes which are hydrological soils group C.

The stormwater management calculations were prepared in accordance with the requirements of the Abington Township stormwater management ordinance chapter 142-27.B Water Volume Control Requirements - Simplified Method for projects with less than 1 acre of disturbance and less than 5,000 SF of proposed impervious area.

The existing rain garden which was constructed as part of the original subdivisions required site improvements is to be removed and replaced with an underground dry well consisting of Storm-tech SC-740 chambers and stone. The rain garden was originally designed for 0.05 acre or 2,178 SF of impervious surface on lot #4. The total impervious area on Lot #4 (existing and proposed) is 4,911 SF. The dry well is sized to manage the total impervious area on Lot #4 of 4,911 SF. The stormwater from the existing building roof area shall be piped to the dry well. The proposed impervious area is less than 5,000 SF therefore the project is exempt from section 142-29 peak rate control requirements. The project is subject to the modified stormwater criteria as indicated in table 142-6-P.

Erosion and Sedimentation Controls are provided for on the site in accordance with PADEP Chapter 102 rules and regulations, PA Best Management Practices Manual and the County Conservation District requirements. Stormwater management calculations are contained in this report. Construction details are provided on the plans.

The storm water management and erosion and sediment control design was prepared by Lawrence J. Byrne P.E. who has over 25 years of civil engineering and site development experience and has prepared numerous approved projects in Pennsylvania and elsewhere during his career.

## Montgomery County, Pennsylvania

# UroB—Urban land-Lawrenceville complex, 0 to 8 percent slopes

### **Map Unit Setting**

National map unit symbol: 2dtz1 Elevation: 200 to 1,000 feet Mean annual precipitation: 38 to 48 inches Mean annual air temperature: 48 to 57 degrees F Frost-free period: 140 to 215 days Farmland classification: Not prime farmland

### **Map Unit Composition**

Urban land: 65 percent Lawrenceville and similar soils: 25 percent Minor components: 10 percent Estimates are based on observations, descriptions, and transects of the mapunit.

### **Description of Urban Land**

#### Setting

Down-slope shape: Linear Across-slope shape: Linear Parent material: Pavement, buildings and other artifically covered areas

### **Typical profile**

C - 0 to 6 inches: variable

### **Properties and qualities**

Slope: 0 to 8 percent Depth to restrictive feature: 10 to 99 inches to lithic bedrock Runoff class: Very high Available water storage in profile: Very low (about 0.0 inches)

#### Interpretive groups

Land capability classification (irrigated): None specified Land capability classification (nonirrigated): 8s Hydric soil rating: No

### **Description of Lawrenceville**

### Setting

Landform: Upland slopes, depressions Landform position (two-dimensional): Footslope Landform position (three-dimensional): Base slope Down-slope shape: Linear, concave Across-slope shape: Linear, concave Parent material: Loess over residuum weathered from shale and siltstone

### **Typical profile**

Ap - 0 to 9 inches: silt loam Bt - 9 to 25 inches: silt loam Bx - 25 to 44 inches: silt loam C - 44 to 74 inches: silt loam

### **Properties and qualities**

Slope: 0 to 8 percent
Depth to restrictive feature: 24 to 38 inches to fragipan; 48 to 99 inches to lithic bedrock
Natural drainage class: Moderately well drained
Runoff class: Low
Capacity of the most limiting layer to transmit water (Ksat): Moderately high (0.20 to 0.60 in/hr)
Depth to water table: About 18 to 36 inches
Frequency of flooding: None
Frequency of ponding: None
Available water storage in profile: Low (about 4.4 inches)

### Interpretive groups

Land capability classification (irrigated): None specified Land capability classification (nonirrigated): 2e Hydrologic Soil Group: C Hydric soil rating: No

### **Minor Components**

### Chalfont

Percent of map unit: 5 percent Landform: Upland slopes Landform position (two-dimensional): Footslope Landform position (three-dimensional): Side slope Down-slope shape: Concave, linear Across-slope shape: Linear, concave Hydric soil rating: No

### Doylestown

Percent of map unit: 5 percent Landform: Drainageways Landform position (two-dimensional): Toeslope, footslope, backslope Landform position (three-dimensional): Head slope Down-slope shape: Concave, linear Across-slope shape: Linear, concave Hydric soil rating: Yes

## **Data Source Information**

Soil Survey Area: Montgomery County, Pennsylvania Survey Area Data: Version 13, Sep 19, 2018

## **Stormwater Management Calculations**

The total existing and proposed impervious area is 4,911 SF.

The stormwater management calculations were prepared in accordance with the requirements of the Abington Township stormwater management ordinance chapter 142-27.B Water Volume Control Requirements - Simplified Method for projects with less than 1 acre of disturbance and less than 5,000 SF of proposed impervious area.

Determine required stormwater storage volume for proposed Dry Well.

Total impervious area is 4,911 SF

Required storage volume: Rv = (2.0" x 4,911 SF)/12 = 818.5 cubic feet.

Provide required volume in the dry well.

Proposed storage volume in the dry well is 822 cubic feet. See Hydro CAD calculation on the following pages.

### **Determine Dewatering Time for Drywell**

Assumed infiltration rate of 0.50 in/hr or 0.042 ft/hr which is based on the original approved stormwater report prepared by Charles E. Shoemaker, Inc. for the 3032 Raymond Avenue Subdivision.

Drywell surface area available for infiltration = 46.5 ft. x 7.1 ft. = 330.1 sq. ft. (neglect side walls). Dewatering of the dry well static storage volume is by infiltration only.

Infiltration volume rate =  $(0.042 \text{ ft/hr}) (330.1 \text{ SF}) = 13.8 \text{ ft}^3 / \text{hour}$ 

Maximum volume of stormwater in the drywell is 822 ft<sup>3</sup>

Time to dewater =  $822 \text{ ft}^3 / 13.8 \text{ ft}^3 / \text{hour} = 46.2 \text{ hours}$ 

59.6 hours < 72 hours therefore ok.

### Stream Bank Erosion Requirement

In accordance with Township Ordinance Section 142-29.

The underground dry well has been designed to retain all of the increased runoff from the proposed roof and impervious area on site. Therefore OK.

### Pond UB: Underground Basin - Chamber Wizard Field A

Chamber Model = ADS\_StormTech SC-740 +Cap (ADS StormTech® SC-740 with cap length) Effective Size= 44.6"W x 30.0"H => 6.45 sf x 7.12'L = 45.9 cf Overall Size= 51.0"W x 30.0"H x 7.56'L with 0.44' Overlap

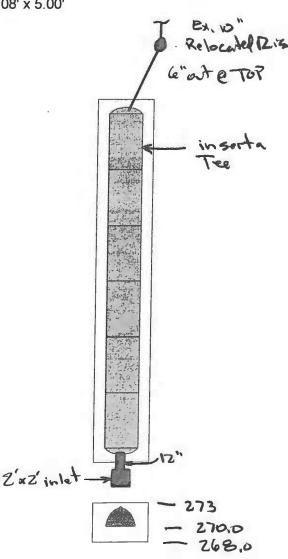
6 Chambers/Row x 7.12' Long +0.81' Cap Length x 2 = 44.34' Row Length +12.0" End Stone x 2 = 46.34' Base Length 1 Rows x 51.0" Wide + 17.0" Side Stone x 2 = 7.08' Base Width 24.0" Base + 30.0" Chamber Height + 6.0" Cover = 5.00' Field Height

6 Chambers x 45.9 cf = 275.6 cf Chamber Storage

1,641.1 cf Field - 275.6 cf Chambers = 1,365.5 cf Stone x 40.0% Voids = 546.2 cf Stone Storage

Chamber Storage + Stone Storage = 821.8 cf = 0.019 af Overall Storage Efficiency = 50.1% Overall System Size = 46.34' x 7.08' x 5.00'

6 Chambers 60.8 cy Field 50.6 cy Stone



6

### Summary for Pond UB: Underground Basin

[43] Hint: Has no inflow (Outflow=Zero)

Volume	Invert	Avail.Storage	Storage Description
#1A	268.00'	546 cf	7.08'W x 46.34'L x 5.00'H Field A
			1,641 cf Overall - 276 cf Embedded = 1,365 cf x 40.0% Voids
#2A	270.00'	276 cf	ADS_StormTech SC-740 +Cap x 6 Inside #1
			Effective Size= 44.6"W x 30.0"H => 6.45 sf x 7.12'L = 45.9 cf
			Overall Size= 51.0"W x 30.0"H x 7.56'L with 0.44' Overlap
		822 cf	Total Available Storage

Storage Group A created with Chamber Wizard

Device	Routing	Invert	Outlet Devices
#1	Primary	272.00'	6.0" Round Culvert
			L= 10.0' CPP, square edge headwall, Ke= 0.500
			Inlet / Outlet Invert= 272.00' / 271.90' S= 0.0100 '/' Cc= 0.900
			n= 0.013 Corrugated PE, smooth interior, Flow Area= 0.20 sf
#2	Discarded	268.00'	0.500 in/hr Exfiltration over Surface area
			Conductivity to Groundwater Elevation = 265.00'
Discard	ed OutFlow_Ma	ax=0.00 cfs	s @ 0.00 hrs HW=0.00' (Free Discharge)

**2=Exfiltration** (Controls 0.00 cfs)

Primary OutFlow Max=0.00 cfs @ 0.00 hrs HW=0.00' (Free Discharge)

7.

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Dougherty Pool AbingtonTypPrepared by MicrosoftHydroCAD® 10.00-22 s/n 07617 © 2018 HydroCAD Software Solutions LLC

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Elevation	Surface	Storage	Elevation	Surface	Storage
(feet)	(sq-ft)	(cubic-feet)	(feet)	(sq-ft)	(cubic-feet)
268.00	328	0	270.60	328	397
268.05	328	7	270.65	328	408
268.10	328	13	270.70	328	419
268.15	328	20	270.75	328	430
268.20	328	26	270.80	328	441
268.25	328	33	270.85	328	451
268.30	328	39	270.90	328	462
268.35	328	46	270.95	328	473
	328	53	271.00	328	483
268.40	328	59	271.05	328	494
268.45	328	66	271.10	328	505
268.50	328	72	271.15	328	515
268.55	328	72	271.20	328	525
268.60	328	85	271.25	328	536
268.65	328	92	271.30	328	546
268.70	328	98	271.35	328	556
268.75	328	105	271.40	328	566
268.80	328	103	271.45	328	576
268.85	328	118	271.50	328	586
2 <b>68.90</b>		125	271.55	328	596
268.95	328	131	271.60	328	606
269.00	328	138	271.65	328	616
269.05	328	130	271.00	328	625
269.10	328		271.75	328	635
269.15	328	151 158	271.80	328	644
269.20	328	164	271.85	328	653
269.25	328	171	271.90	328	662
269.30	328	177	271.95	328	671
269.35	328	184	272.00	328	680
269.40	328	190	272.05	328	689
269.45	328	190	272.10	328	697
269.50	328	203	272.10	328	706
269.55	328	203	272.10	328	714
269.6 <b>0</b>	328	210	272.25	328	721
269.65	328	223	272.30	328	729
269.70	328	223	272.35	328	736
269.75	328	230	272.35	328	743
269.80	328	230	272.45	328	750
269.85	328	243 249	272.50	328	756
269.90	328	249 256	272.55	328	763
269.95	328	263	272.60	328	769
270.00	328	203	272.65	328	776
270.05	328	285	272.70	328	782
270.10	328	203	272.75	328	789
270.15	328	308	272.80	328	796
270.20	328	319	272.85	328	802
270.25	328	330	272.90	328	809
270.30	328	342	272.95	328	815
270.35	328	342 353	272.95	328	822
270.40	328	364	213.00	020	
270.45	328	304			
270.50	328	386			
270.55	328	200			
		l l	l		

## Stage-Area-Storage for Pond UB: Underground Basin

CHARLES E. SHOEMAKER, INC. ENGINEERS AND SURVEYORS SOUTHEAST CORNER OF EASTON & EDGE HILL ROADS 1007 EDGE HILL ROAD ABINGTON, PA. 19001

## Stormwater Management And Erosion Control Narrative

Made For The

## "3032 Raymond Avenue Subdivision"

Abington Township Montgomery County, Pennsylvania

> <u>Record Owner</u> Dominic N. & Kathleen Rocchi 3032 Raymond Avenue Roslyn, PA 19001

Equitable Owner/Applicant The JND Group, LLC 515 Gwynedd Ave. Bluc Bell, PA 19422

### **Engineers & Surveyors**

Charles E. Shoemaker, Inc. 1007 Edge Hill Road Abington, PA 19001

> Project No. 26045 Date: June 12, 2012

## PROPOSED CONDITIONS WEIGHTED RUNOFF COEFFICIENTS 3032 Raymond Avenue Subdivision

	DRAINAGE AREA (Ac.)	IMPERVIOUS AREA C=0.90	PERVIOUS AREA C=0,30	WEIGHTED C'	C*A
Lot 1	0.17	0.05	0.12	0.47	0.08
Lot 2	0.17	0.05	0.12	0.47	0.08
Lot 3	0.28	0.07	0.21	0.45	0.12
 -> Lot 4	0.21	0.05	0,16	0.45	0.09
Lot 5	0.21	0.05	0.16	0.45	0.09

Portion of Original Stormwater Report Prepared by Charles E. Shopmaker Inc. Report dated June 12, 2012

Project No. 25098

LOT No. 4

Drainage Area: Soil Classification:	0.21 Ac. UrkD – Urban Land-Edgemont		
	UroB – Urban Land-Lawrencev	me comp	
Pre-development Con			
Existing impe	rvious areas		0.004 Ac.
Lawn areas		=	0.206 Ac.
Post-development Co	nditions:		
Total propose	d (assumed) impervious areas	=	0.050 Ac.

Lawn areas = 0.160 Ac.

Volume of runoff storage was determined by subtracting the post-development 24 hour runoff volume from the pre-development volume based upon a 100 year storm event, 5 minute time of concentration and computed runoff coefficients.

Storage Volume: (see hydrograph calculations)		
Post-development	= 893 CF	
(-) Pre-development	= 615 CF	
-	278 CF	= required storage

Use one seepage bed 12' wide x 16' long x 4' deep.		
	307 CF	= provided storage

Dewatering Time:

Urban Land Soils- assumed percolation rate = 0.5 inch/hr

Seepage bed surface area	$= 12^{*}x16^{*}$	= 192 SF
$\left(\begin{array}{c} @ 0.5^{"}/\text{hr volume of percolation} \right)$	= 192  SF x  0.042  FT/hr.	=8.1 CF/hr

Dewater time = 307 CF / 8.1 CF/hr = 37.9 hrs

Y Original Report Infiltration Rate From Charles E. Shoemaker Inc Report dated June 12, 2012

## EASTERN/CHADROW ASSOCIATES, INC.

333 EAST STREET ROAD – WARMINSTER, PA 18974 Phone: 215-672-8671 – Fax: 215-672-6765 Established 1967 www.Easternchadrow.com

## LETTER OF TRANSMITTAL

TO:	DATE: March 19, 2019
Joe Dougherty	ATTN:
	MAIL FED EX HAND DELIVER PICK UP

## PROJECT: Joe Dougherty LD Plans 3028 Raymond Avenue Abington Township

**COMMENTS:** Joe, Plans as requested for resubmission to Township. Please submit 12 sets and 2 storm reports to the Township. Keep 1 set of plans for your use.

NO. OF COPIES	DATE	DESCRIPTION
13	3/18/19	Plan Sets
2		Storm Reports
1		Township application

X	As Requested
	Information and Use
	For Approval
	For Review and Comment
	Final Approval
	Approval as Submitted

	Approved as Noted
X	Enclosed
	Return for Correction
	<b>Resubmit Copies for Approval</b>
	As Revised
-	Under Separate Cover

CC:	By: Lawrence J. Byrne P.E.
	F-1-Bye

## Township of Abington APPLICATION FOR APPROVAL OF PLAN

	11 10 07	
Submission Date	Application No. LD-19-02	

To the Board of Commissioners of the Township of Abington:

The undersigned hereby makes application for approval of plan type as indicated below, under the provisions of the Code of Abington Township, Chapter 146, entitled 'The Subdivision and Land Development Regulations of the Township of Abington of 1991', and any supplements and amendments thereto.

Signature of Applicant	Signature of Land Owner
Title of Plan Submitted: 3028 Reymond	Avenue
A. Plan Type:	
<ul> <li>Minor Subdivision</li> <li>Preliminary Major Subdivision</li> <li>Final Major Subdivision</li> <li>Preliminary Major SD &amp; LD</li> </ul>	<ul> <li>Minor Land Development</li> <li>Pre Major Land Development</li> <li>Final Major Land Development</li> <li>Final Major SD &amp; LD</li> </ul>
B. Plan Identification:	
Plan Dated: March 18, 2019	Engineer: Eastern/Chadrow Associates
Plan Proposes: Brief narrative of the proposed activity. Common and specific uses; Residential applicants to include number of lo Construct new pool and manage ment facilities	ts and amount of dwelling unit types:
C. Property Identification: Address/Location <u>3028 Ray nond</u>	Avenue
between streets Bishop Ave	

(continued on next page)

Applicant Identification: D.

,	d'AJe Abington PA	
Land Owner Samp as		
Address	<u></u>	Phone
Equitable Land Owner	Α	
Address		_Phone
		Phone
		,
Engineer Lawrence Byr	ne Eastern/Chadro	w Associates Inc
Address 333 East Street	t Road Warminster P 18974	A Phone 215-672-8671
Attomat		
AttorneyAddress		Phone
<b>IMPROVEMENTS PROPOS</b>	<u>ED</u> <u>UNITS</u>	ESTIMATED COST
<u> </u>		
Street Widening		
Street Widening Street Signs		
Street Widening Street Signs Street Lighting		
Street Widening Street Signs Street Lighting Curbs		
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Street Widening Street Signs Street Lighting Curbs Sidewalks Storm Sewers Water Supply Fire Hydrants Sanitary Sewers Monuments Shade Trees Open Space	ound Basin 1	# 10,000-
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Street Widening Street Signs Street Lighting Curbs Sidewalks Storm Sewers Water Supply Fire Hydrants Sanitary Sewers Monuments Shade Trees Open Space Park Lane Other Total Cost:	ound Basin 1	# 10,000

## Township of Abington APPLICATION FOR MODIFICATION OF PLAN

Submission Date	Application No LD - 19-02
	**

To the Board of Commissioners of the Township of Abington:

The undersigned hereby makes application for modification of plan application requirements as indicated below, under the provisions of the Code of Abington Township, Chapter 146, entitled 'The Subdivision and Land Development Regulations of the Township of Abington of 1991', and any supplements and amendments thereto.

Signature of Applicant		Signature of Land Owner		
Title of Plan Submitted: <u>3028</u>	Raymond	Avenue		
A. Plan Type:				
<ul> <li>Minor Subdivision</li> <li>Preliminary Major Subdivision</li> <li>Final Major Subdivision</li> <li>Preliminary Major SD &amp; LD</li> </ul>		<ul> <li>Minor Land Development</li> <li>Pre Major Land Development</li> <li>Final Major Land Development</li> <li>Final Major SD &amp; LD</li> </ul>		
<b>Regulation Topic</b>	Section #	Extent of Modification Requested		
• • • • • • • • • • • • • • • • • • • •				

Fees acknowledged and modification request received:



#### Planning Commission 247 Submission Portal

## 

Jody L. Holton, AICP Executive Director

Municipal 247 Submission Portal Instructions

Confirmation of Submission

Non pads on Chippens

under Habtel

**Proposal Entry** 

Proposal

Plan Parcel Land Use Upload Documents Remarks Review / Payment commutation of Submission

Montgomery County Planning Commission has received the proposal. Please record the following information for future reference

Numittee Produksis

Proposal Number: 105135 Applicant: Louise and Joseph Dougherty Proposal Name: Dougherty Plan

General Information

4.0 (ask 312) at 1988 by the 10.10 (311) status (2212) Obsympt 4: 2015-2019, Astrophysics (section).

Planning Commission 247 Submission Portal
MCPC
Municipal 247 Submission Portal Instructions
Ner posts Review / Daymont

Jody L. Holton, AICP Executive Director

Niles (Stapeballe	Review / Payment		(P	rintable Vers	<u>ion)</u>
200006681 / 1120G-8655	Click for County Fee Payment Schedule				
Subart in Indonatia	General Information				
Proposal Entry Proposal Plan	Proposal Number: 105135 Applicant: Louise and Joseph Dougi Proposal Name: Dougherty Plan	herty			
Parcel Land Use Upload Documents Remarks <b>Review / Payment</b>	<b>Key Measurements</b> Residential Lots Residential Units Residential Greater Number Nonresidential Lots Nonresidential Square Feet			<b>Value</b> 1 1 0 0	
	<b>Residential Plan Fee Details</b> Residential Greater Number 1	Factor \$0.00	Flat Amount \$150.00	Fee \$150.00	
	<b>Nonresidential Subdivision Fee</b> Lots O	e Details Factor \$0.00	Flat Amount <b>\$0.</b> 00	Fee \$0.00	
	<b>Nonresidential Land Developm</b> Building Square Feet O	ent Fee Details Factor \$0.00	Flat Amount \$0.00	Fee \$0.00	
	Fee Residential Fee Nonresidential Subdivision Fee Nonresidential Land Development Conditional Use Fee Special Review Fee Lot Line Fee Zoning Amendment Fee Curative Amendment Fee Adjustment Fee	: Fee		Amount \$150.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	
	Total Fee Paid Balance Due Procession Save! application will NOT be	n culombled of this ?	-	\$150.00 \$0.00 \$150.00	

By selecting 'Save', application will NOT be submitted at this time.

P.O. 011 011, Norrespond PA 10494-0011 011-228-0721 ALL HAVE REPORT 2019, AS INSTAND MUNICIPAL

-		⊨≀па	і Рау <mark>теп</mark> і Кес	quest	
Planning Commission 24	7 Submission Portal				Jody L. Holton, AICP
MCPC Municipal 247 Submissio					Executive Director
Muse Chapan P					n instructions will be ema
, Proposes and the set 1945 - Receptions (*	Montgomery Cou	nty Planning	Commis	sion. The repr	oon verification by esentative will have the MCPC. If the contact
Proposal Entry					osal link on the left and e
Proposal	the correct email	address on	the Propo	osal Entry scre	en.
Plan Parcel Land Use	<u>General Information</u>				
Upload Documents Remarks	Applicant Louise and Joseph Dougherty	Proposal Type Plan Only		Proposal Number 105135	Proposal Name Dougherty Plan
Review / Payment	<u>Payment Request will be ser</u>				
	Name Lawrence J. Byrne P.E.	Phone 215-672-8671	Extension	Email <sup>*</sup> Ijbyrnepe@gmail.com	
			1993-00-00-00-00-00 10:000-00-000-00-00 10:00-00-00-00-00-00-00-00-00-00-00-00-00	HARAA DE DE DE ZERARIA NE DE AARDINDE	

### Maria Wyrsta

From: Sent: To: Subject: Zbyszinski, Steve <SZbyszinski@montcopa.org> Monday, April 01, 2019 1:14 PM Maria Wyrsta Dougherty Plan

Hi Maria,

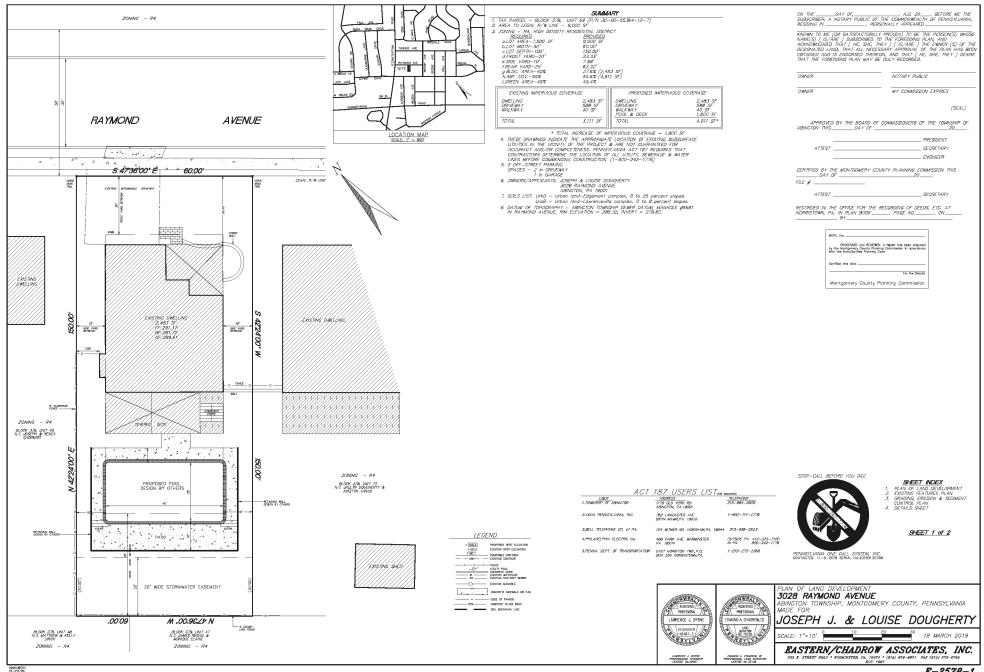
We received the submission for Dougherty Plan and do not feel the need to review this. Please let the applicant know and feel free to move forward without any comment or review from MCPC.

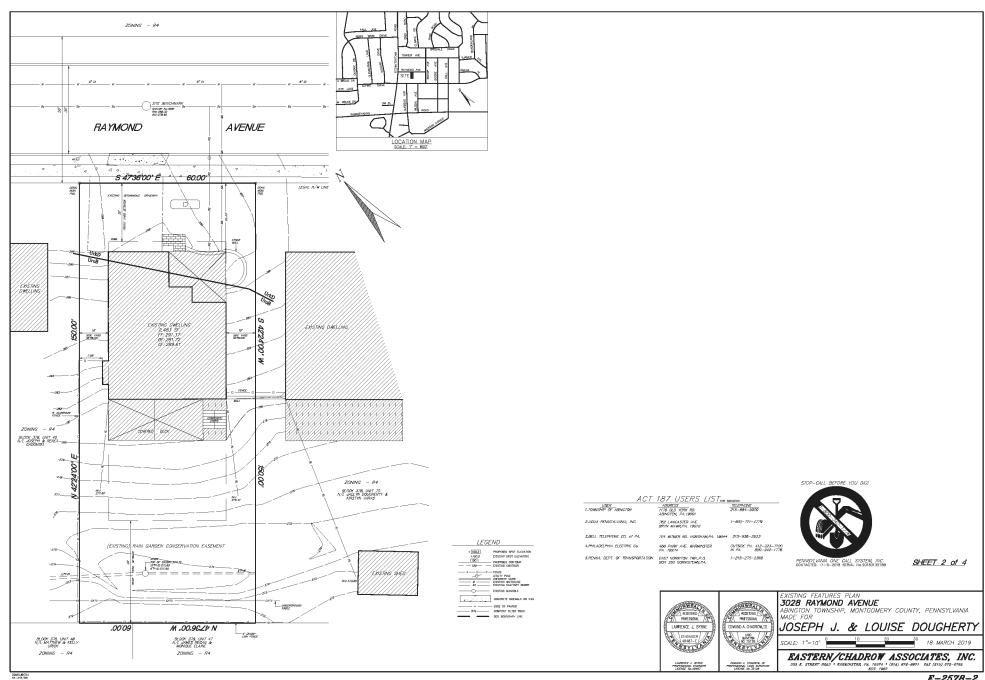
Thank You,

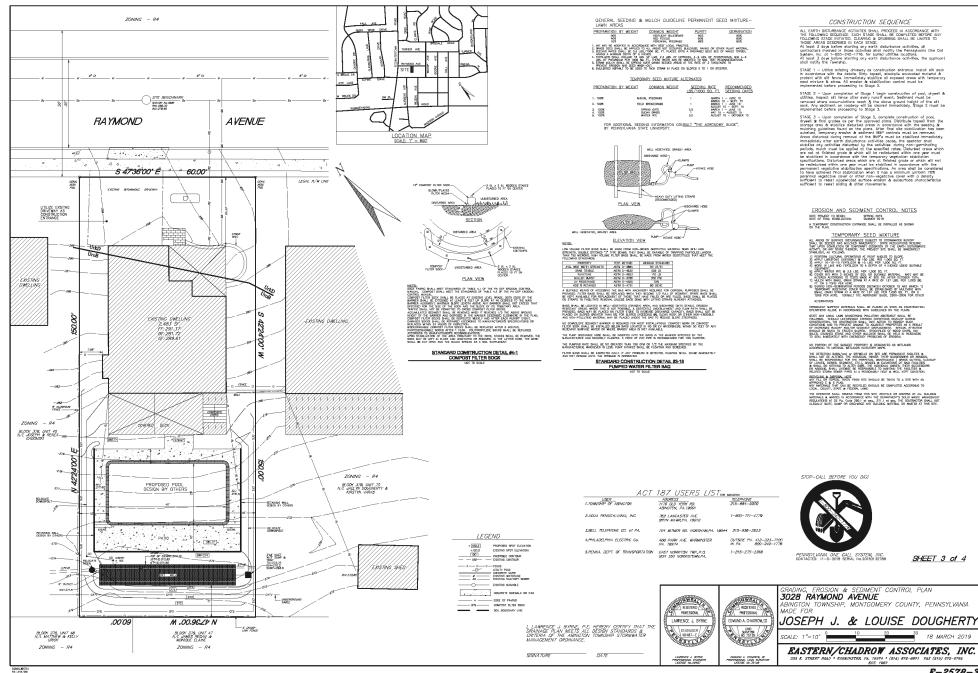
Stephen Zbyszinski Planning Technician III Montgomery County Planning Commission PO Box 311 Norristown, PA 19404-0311 P: (610) 278-3723 F: (610) 278-3941 Szbyszinski@montcopa.org



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STORMTECH CHAMBER SPECIFICATIONS

CHAMPERS AND LINE MAN PARTER FOR FORM VIDGIN ON VOID OF VID ON VIDING THE DRIVE

STRUCTURAL CROSS SECTION DETAIL ON WHICH THE STRUCTURAL EVALUATION IS BASED.

NERSI AND END CAPE INVALL HE PRODUCED AT AN IGO 3001 CERTIFIED MANUFACTURING FACILITY

CHAMBER ROWS SHALL PROVIDE CONTINUOUS, UNDISTRUCTED INTERNAL SPACE WITH NO INTERNAL SUPPORT WOULD INFEDE FLOW OR UNIT ACCESS FOR INSPECTION.

CHAMBERS SHALL MEET ASTIN F2522 (POLYETHYLENE) OR ASTIN F2416-16 (POLYFROPYLENE), "STANDARD SPECIFICATION POR THERMORIASTIC CORRUGATED WALL STORMWATER COLLECTION CHAMBERS".

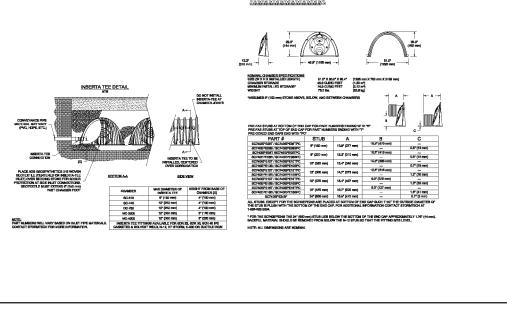
OWNEWERS SHALL BE DESIGNED AND ALLOWARLE LOADS DETERMINED IN ACCORDINGS WITH ARTIN FRAM, "STANDARD PRACTICE FOR STRUCTURAL DESIGN OF THERMOPLASTIC CORRUGATED WALL STORMMATER COLLECTION CHAMBERS".

ONLY CHAMBERS THAT ARE APPROVED BY THE SITE DESIGN ENGINEER WILL BE ALLOWED. THE CHAMBER MANUFACTURER SHALL SUBMIT THE FOLLOWING UPON REQUERT TO THE BITE DESIGN ENGINEER FOR APPROVAL BEFORE DELIVERING OF WASERS TO THE

A STULETUNE, ENVLUETON GELED YN ARCOSTEREU PROCEDBOAN, ENOREEN THN DEIAMIBTRITED THN THE LAND PARTONIB PREI EID IN THE MARTO LAND BINDER DIBEN BPRCHATMIR, MICTION 12.12, AM UNT, THE BO YEAN CORE PARTONIB PRA HECTINE AMARTO LAND BINDER DIBEN BPRCHATMIR, MICTION 12.12, AM UNT, THE DO YEAN CORE PARTONIB PRA HECTINE MARTONIA. STANDAU FRAI MUNT BE UMED AS PART OF THE AMARTO BRUTUNAL EMALIN TH VERINY LAND THE PREMIANTS.

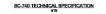
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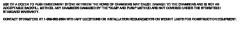
CHAMBERS SHALL BE STORMITETH SC-740 OR SC-310.





4" (2009 mm) INITALLED LENGTH INILO ROW IN THE DIRECTION 

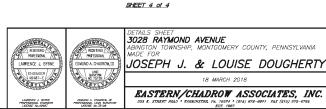


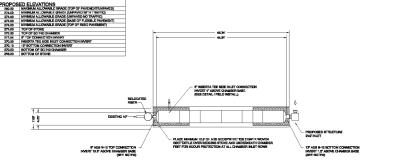


FULL SIF (NO mm) OF STABLIZED COVER MATERIALS OVER THE CHAMBERS IS REQUIRED FOR DUMP TRUCK TRAVEL OR DUMPING.

- THE USE OF CONSTRUCTION EQLIPHENT OVER RO-39 & BC-MC OWNERS & LATTEX. NO COMPTENT & ALLONED ON HAVE EXAMPLES. NO SIMILIESTIC LOCKEIRS, LASE TRADES ON BOOMATCHS ARE ALLOWED INTL SPORT PILL DIFTHE ARE REACHED & ACCORDA WITH THE "TORMETCH AND STRECT AND EXAMPLE TO AN EXAMPLE ON THE "TORMETCH AC-PROCHABCE-HE CONSTRUCTION CALOF."
- NOTES FOR CONSTRUCTION EQUIPMENT BITORNITECH & STOR & GO AND CHARGES SHALL BE INSTALLED IN ACCORDANCE WITH THE "STORAITECH & STORAITECH & SHORD THE CONSTRUCTOR RUDGE
- ADS RECOMMENDS THE USE OF "FLEXITORIN CATCH IT" INSERTE DURING CONSTRUCTION FOR ALL INLETS TO PROTECT THE SUBSURFACE STORIAMATER MANAGEMENT SYSTEM FROM CONSTRUCTION SITE AUNOPT.
- EMBEDMENT ŘTONE ŠURROUNDING CHAMBERŘIMUŘT BE A CLEAN, CRUSHED, AMGULAR STONE 34-4\* (XV-50 mm). 8. THE CONTRACTOR MUST REPORT ANY INSCREPANCIES WITH CHAMBER FOUNDATION MATERIALS BEARING CAPACITIES TO THE SITE DESIGN ENCIMPER
- NUM IF (150 mm) SPACING BETWEEN THE CHANGER ROWS.
- 5. JOINTS BETWEEN CHAMBERS SHALL BE PROPERLY SEATED PRIOR TO PLACING STORE.
- THE FOLINDATION INTONE SHALL BE LEVELED AND COMPACTED PRICE TO PLACING C

- CHARGES ARE NOT TO BE INCOLLED WITH A DOZER OR AN EXCAVATOR STUATED OVER THE CHARGESE STORATION RUCEMBERON SHOTLL METHODE: STORATION RUCEMBERON SHOTLL METHODE: MORTLAS FROM SKE BULLT UNDER AN EXCAVATOR RED. INCOLLAS FROM SKE BULLT UNDER AN EXCAVATOR RED. INCOLLAS FROM SKE BULLT UNDER AN EXCAVATOR RED.
- 2. STORNIECH SO-BIO & SO-MO CHANGERS SHALL BE INSTALLED IN ACCORDANCE WITH THE "STORAITECH SC-3105C-740CC-781 CONSTRUCTION OUDER.
- IMPORTANT NOTES FOR THE BIDDING AND INSTALLATION OF THE SC-310/SC-740 SYSTEM 1. STORMTECH SC-310 & SC-740 CHAMBERS SHALL NOT BE INSTALLED UNTIL THE MANUFACTURER'S REPRESENTATIVE HAS COMPLETED A PRE-CONSTRUCTION MEETING WITH THE INSTALLERS.

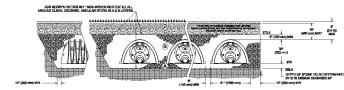




ONCE LAYER IT IS PLACED, MAY SOLANTERIAL CAN BE PLACED IN LAYER TO UP TO THE FINISHED GRADE, MOST PAYEMENT SUBBASE SOLID CAN BE USED TO REPLACE THE MATERIAL REQUIREMENTS OF LAYER IT OR IT AT THE SITE DEDING ENGINEERIN ENGINEERIN ENGINEERIN.

6. PERIMETER STOME MUST BE EXTENDED HORIZONTALLY TO THE EXCAVATION WALL FOR BOTH VERTICAL AND SLOPED EXCAVATION WALLS

- 4. THE SITE DESIGN ENGINEER IS RESPONSIBLE FOR ASSESSING THE BEARING RESISTANCE (ALLOWABLE BEARING CARACITY) OF THE SUBGRADE SOLID AND THE DEPTH OF FOUNDATION STORI WITH CONSIDERATION FOR THE RANGE OF EXPECTED BOLL MOSTLIKE CONDITIONS.
- "ACCEPTAGE & FLL MATERIALS" THELE ABOVE PROVIDED MATERIAL LOCATIONS, DESCRIPTIONS, GRADATIONS, AND DOMPACTION REDUREMENTS FOR FOUNDATION, EMBEDMENT, AND FLL MATERIALS.
- 2. BC-NC CHANNERS AVAIL BE DESCRIED IN ACCORDANCE WITH ASTM F2787 VITANDARD PRACTICE FOR STRUCTURAL DESIGN OF THEIRINGPLAETIC CORRESPONDED WALL STORMMATER COLLECTION CHANGERS.
- 1. SC-740 CHAMBERS SHULL CONFURM TO THE REQUERING OF ASTM F2415 "STANDARD SPECIFICATION FOR POLYFHOPYLENE (PP) CONNUMATED WALL STORMWATER COLLECTION OF MODERS", OR ASTM F2222 "STANDARD SPECIFICATION FOR POLYETHYLENE (PE) CORPUSATED WALL STORMANTER COLLECTION CHAMBERS".
- NOTES:







ACCEPTABLE FILL MATERIALS: STORMTECH SC-740 CHAMBER SYSTEMS

AASHTO MATERIAL

COMPACTION / DENSITY



## Township of Abington

Engineering & Code Department

Wayne C. Luker, President Steven N. Kline, Vice President

Richard J. Manfredi, Manager Amy R. Montgomery, P.E., Director

April 9, 2019

Mr. Lawrence Byrne, P.E. Eastern/Chadrow Associates, Inc. 333 East Street Road Warminster, Pennsylvania 18974

### SUBJECT: 3028 RAYMOND AVENUE LAND DEVELOPMENT (LD-19-02)

Dear Mr. Byrne:

We have reviewed the submitted plans and report for the above referenced land development. The submitted information consists of a four (4) sheet plan set dated March 18, 2019 prepared by Eastern/Chadrow Associates, Inc. The Post-Construction Stormwater Management Narrative is dated November 28, 2018 and was also prepared by Eastern/Chadrow Associates, Inc.

The purpose of the plan is to extinguish an existing raingarden conservation easement on the rear of the property, redesign the stormwater management to accommodate the additional impervious and location of a new swimming pool, and to create a new easement for the stormwater management facility. Based on our review of the submitted information, our comments are as follows:

- 1. Per ZO Section 602, the maximum permitted impervious coverage is 55%. The plan proposes 54.6% impervious coverage. An as-built plan of the impervious coverage upon completion of the proposed improvements is required to demonstrate that the limit has not been exceeded.
- 2. Stormwater as-built plans and a certification of completion by the engineer are required per §142-308. These requirements must be listed on the Record Plan.
- 3. The O&M plan is required to contain a description of each facility and the required operation and maintenance per §142-702.C.(2).
- 4. The applicant's acknowledgement per §142-702.C.(4) must be added to the plan.
- 5. An O&M agreement will be required per §142-704.

<sup>1176</sup> Old York Road, Abington PA 19001 | www.abington.org | 267-536-1000 | TTY/TTD: 9-1-1 | Fax 215-884-8271

- 6. Per §146-39.A.(1), shade trees are required to be placed at an average spacing of 1 tree per 50 feet. There appears to be an existing tree along the right-of-way line. This tree must be shown on the plans.
- 7. The Record Plan must reference the previously approved and recorded Subdivision Plan from which this lot was created.
- 8. The Record Plan must provide language extinguishing the existing Raingarden Conservation Easement on this lot and replacing it with the proposed Stormwater Easement.
- 9. The Record Plan must provide language identifying the use limitations within the proposed Stormwater Easement as well as the party responsible for maintenance of the Easement (i.e., the property owner).
- 10. Sheet 3 contains a Pumped Water Filter Bag detail. It must be clarified as to where this is intended to be used or removed from the plan.
- 11. The existing rain leaders are shown to be under the pool decking. This portion of the leaders should be identified at "to be removed" on either this and/or the existing features plan.
- 12. Existing 6" and 10" PVC pipes are shown at the rear of the property. It is unclear if these pipes are intended to remain or are to be removed. Based on the elevations shown, it appears they will need to be removed and the extent of the removal must be depicted.
- 13. The existing riser is shown to be relocated. Proposed invert and top of riser elevations must be provided.
- 14. The stormwater management facility is labeled as a "dry well" on Sheet 3. The details on Sheet 4 should also be labeled as being for the "dry well".
- 15. The grading starting at the northeastern corner of the pool appears to direct the runoff onto the adjacent property and not towards the "dry well". The grading should be corrected and if a grading easement is required on the adjacent property, that should be shown as well.
- 16. Additional proposed spot elevations must be provided near on the pool deck/patio to clarify the relationship with the adjacent grades and the height of the proposed retaining walls.
- 17. Although the stormwater report indicates that the "dry well" is designed for the entire site impervious, it is unclear how the runoff from the pool deck/patio is managed. It appears that a drainage system may be required to convey the runoff to the "dry well".

Mr. Lawrence Byrne, P.E. 3028 Raymond Avenue (Dougherty), LD-19-02 April 9, 2019 Page 3

18. A profile of the "dry well" must be provided.

Sincerely,

Amy Riddle Montgomery, P.E. Director of Engineering & Code/Township Engineer

ARM/

cc: Richard J. Manfredi – Abington Township Manager Mark Penecale – Abington Township Planning & Zoning Officer Joseph Dougherty – Applicant

### Maria Wyrsta

From: Sent: To: Subject: Zbyszinski, Steve <SZbyszinski@montcopa.org> Monday, April 01, 2019 1:14 PM Maria Wyrsta Dougherty Plan

Hi Maria,

We received the submission for Dougherty Plan and do not feel the need to review this. Please let the applicant know and feel free to move forward without any comment or review from MCPC.

Thank You,

#### Stephen Zbyszinski

Planning Technician III Montgomery County Planning Commission PO Box 311 Norristown, PA 19404-0311 P: (610) 278-3723 F: (610) 278-3941 Szbyszinski@montcopa.org



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# **Staff Memorandum**

anning & Zoning Officer pril 9, 2019
ougherty Land Development Plan for 3028 Raymond Avenue, Roslyn, Pa., known as

Dear Ms. Montgomery,

I have completed my review of the land development **p**lan submitted by Joseph & Louise Dougherty for the property located at 3028 Raymond Avenue, Roslyn, Pa. 19001. I have identified two items that I believe require the opinion of the zoning officer. They are as follows:

- Section 2601.0.1.h.8 of the zoning ordinance is titled "Resource Yard Requirements" and regulates setbacks from flood plains, wetlands, streams, public right-of-ways and easements. This section requires that the setback for all structures be measured from the inside edge of the resource right-of-way or easement. The proposed pool is 11 feet for the inside edge of the stormwater easement. The proposed retaining wall is 2 feet from the inside edge of the stormwater easement. It is my opinion that this section of the zoning ordinance does not apply in this case, since the stormwater easement is private and limited to the use of the property owner.
- 2. The proposed retaining wall taken at the highest point is 7.17 feet in height. Fences and walls are limited to no greater than 6 feet in height within a rear yard area. Please refer to Section 2103. A, Use A-13.1 of the zoning ordinance. However, a retaining wall is not defined within our zoning ordinance. In order to determine height of a retaining wall that is at grade on one side of the wall, I used a term that is defined within our zoning ordinance, building height. This definition allows for an average of the overall run, of in this case, the retaining wall. By this definition, the proposed retaining wall would be no greater than 3 feet, 6 inches in height. Therefore, it is my opinion that a dimensional variance is not required.

If there are any questions that you may have, please feel free to contact me directly.

MAPenecale

ADMINISTRATIVE CODE AND LAND DEVELOPMENT



### AGENDA ITEM

March 24, 2019	ACL-02-050919	FISCAL IMPACT
Date	Agenda Item Number	Cost > \$10,000.
Administration	_	Yes 🖌 No 🗌
Department		PUBLIC BID REQUIRED
		Cost > \$20,100
		Yes No 🗸

### AGENDA ITEM:

Consider creating a Comprehensive Plan Development Team

### EXECUTIVE SUMMARY:

The Township Board of Commissioners in 2018 began, in earnest, developing plans for the present and future quality of life issues facing the Township. The concept of beginning an update to the Comprehensive Plan was at the forefront, but the immediate needs for Parks facilities that promote recreation, and Township-wide storm water studies were higher immediate priorities.

As we have moved forward in this fiscal year in managing the studies and funds appropriated, and considering the need to assure sound planning and citizen engagement is appropriately timed, it is apparent that accelerating the beginning of the comprehensive plan update is of utmost importance.

It is herewith recommended that comprehensive planning begins this year as proposed in the attached documents, and that funds be utilized from already appropriated 2019 funds for planning services and from funds appropriated and remaining for the storm water study, and funds used as needed and offset from the parks and facilities study being performed.

### PREVIOUS BOARD ACTIONS:

Adoption of the Fiscal Year 2019 Annual Budget

### **RECOMMENDED BOARD ACTION:**

Update the Township Comprehensive Plan as prescribed by the PA Municipalities Planning Code, and establish and create a Comprehensive Plan Development Team Scope and Duties to be funded by appropriated 2019 funds for planning services, available funds remaining from the storm water study, and funds from the parks and facilities study.

## Township of Abington Comprehensive Plan Update Comprehensive Plan Development Team Scope and Duties

### **SUMMARY**

The Township of Abington Board of Commissioners, in 2018 set two planning priorities: the development of a comprehensive capital parks and facilities plan, and the development of a Township wide storm water master plan. In assuring the Township continues to plan effectively, actively engage citizens, and collaborate with key stakeholders, residents and business owners in planning the future growth of the Township, a Comprehensive Plan Development Team (CPDT) shall be created to serve as a working group to update the Township's Comprehensive Plan. This Comprehensive Plan Development Team (CPDT) will be working, in concert with the Board of Commissioners and Township Administration in reviewing, assessing, and making recommendations regarding achieving sound planning and comprehensive community goals and objectives in accordance with the Pennsylvania Municipalities Planning Code.

### SECTION 1. Composition of The Comprehensive Plan Development Team

Section 1.1 The Comprehensive Plan Development Team (CPDT) hereinafter referred to, as "(CPDT)" shall consist of nine (9) members, whom the Board of Commissioners shall appoint. The (CPDT) shall include persons knowledgeable in fields related to planning, land use and the areas of interest for which they are appointed. The (CPDT) shall have one (1) member from the Board of Commissioners appointed by the President of the Board of Commissioners who shall serve as the Chair, and who shall be knowledgeable and have familiarity with the Pennsylvania Municipalities Planning Code ; (1) member from the Township Planning Commission; (1) member from the Environmental Community; one (1) member from the Township's Senior Community; one (1) member from the Township's Business Community; one (1) member from the Township's K – 12 Education Community; and three (3) members appointed at large.

Section 1.2 The (CPDT) shall work through the Township Manager, in utilizing such planning or other technical experts, as may be deemed necessary by the (CPDT) and approved by the Board of Commissioners to carry out their work, but due diligence shall be exercised to enlist such voluntary assistance as may be available from research and other knowledgeable and organizations, and other Inter-local or Commonwealth agencies, generally recognized as qualified to aid the (CPDT)

Section 1.3 The Comprehensive Plan Development Team shall be created with appointments by the Board of
Commissioners to begin its work no later than July 1, 2019. The Task Force shall have its final report and recommended
comprehensive plan to the Board of Commissioners by July 31, 2020; with the (CPDT) sunsetting on July 31, 2020.
Section 1.4 Disclosure and Conflict of Interest: Notwithstanding any provision of law, (CPDT) member shall vote
or participate in a determination of any matter in which the (CPDT) member shall receive a special private gain.

### SECTION 2. Scope and Duties

Section 2.1 The Comprehensive Plan Development Team shall work with the Board of Commissioners through it's Chair, and the Office of the Township Manager, to develop a plan to recommend to the Board of Commissioners that is in accordance with, and compliance with, Article III - Comprehensive Plan of the Pennsylvania Municipalities Planning code including but not limited to:

•• The municipal, multimunicipal or county comprehensive plan, consisting of maps, charts and textual matter, shall include, but need not be limited to, the following related basic elements:

•• A statement of objectives of the municipality concerning its future development, including, but not limited to, the location, character and timing of future development, that may also serve as a statement of community development objectives as provided in section 606.

• A plan for land use, which may include provisions for the amount, intensity, character and timing of land use proposed for residence, industry, business, agriculture, major traffic and transit facilities, utilities, community facilities, public grounds, parks and recreation, preservation of prime agricultural lands, flood plains and other areas of special hazards and other similar uses.

• A plan to meet the housing needs of present residents and of those individuals and families anticipated to reside in the municipality, which may include conservation of presently sound housing, rehabilitation of housing in declining neighborhoods and the accommodation of expected new housing in different dwelling types and at appropriate densities for households of all income levels.

• A plan for movement of people and goods, which may include expressways, highways, local street systems, parking facilities, pedestrian and bikeway systems, public transit routes, terminals, airfields, port facilities, railroad facilities and other similar facilities or uses.

• A plan for community facilities and utilities, which may include public and private education, recreation, municipal buildings, fire and police stations, libraries, hospitals, water supply and distribution, sewerage and waste treatment, solid waste management, storm drainage, and flood plain management, utility corridors and associated facilities, and other similar facilities or uses.

•• A statement of the interrelationships among the various plan components, which may include an estimate of the environmental, energy conservation, fiscal, economic development and social consequences on the municipality.

• A discussion of short- and long-range plan implementation strategies, which may include implications for capital improvements programming, new or updated development regulations, and identification of public funds potentially available.

• A plan for the protection of natural and historic resources to the extent not preempted by federal or state law. This clause includes, but is not limited to, wetlands and aquifer recharge zones, woodlands, steep slopes, prime agricultural land, flood plains, unique natural areas and historic sites. The plan shall be consistent with and may not exceed those requirements imposed under applicable law.

Section 2.2 The (CPDT) shall meet with Stakeholder groups from each ward or a stakeholder representative from each ward at milestone points in the comprehensive planning process as recommended by the task force and prescribed by Board of Commissioners.

Section 2.3 The (CPDT) shall conduct its work in such a manner as to advise the Board of Commissioners, and submit periodic reports as requested by the Board of Commissioners, through the Township Manager, in accordance with timelines prescribed by the Board of Commissioners.

### SECTION 3. Meetings

Section 3.1 Meetings of the (CPDT) shall be in accordance with the following:

(a) The (CPDT) shall meet monthly or as the work on the plan becomes necessary.

(b) The (CPDT) shall meet at such time and places as is practical, with the Township Building being the primary place for its public meetings. The Planning consultant or Township manager or his designee shall give notice of such meeting by telephone, or such other means, to each member at least five (5) days prior to the time affixed for such meeting.

(c) Minutes are to be kept of all open meetings, including:

- The date, time and place of the meeting
- The names of members present
- The substance of all actions taken
- The names of all citizens who appeared officially and the subject of their comments.

(d) Active member attendance at (CPDT) meetings is a member responsibility. In the event of absence for three consecutive meetings, the Chair of the (CPDT) shall notify the member to discuss the situation, and notify the Board of Commissioners of the member's attendance record and its negative impact on the work of the (CPDT)

### SECTION 4. Quorum and Agenda

Section 4.1 Five of the nine (9) member (CPDT) shall constitute a quorum. A quorum must be present in order to conduct the business of the (CPDT)

Section 4.2 The Planning Consultant or the Township Manager or his designee shall prepare an agenda for each meeting of the (CPDT). Copies of the agenda shall be distributed at least twenty-four (24) hours before the meeting and any matter not on the agenda so distributed will not be considered except by majority consent of the members of the committee present.

#### SECTION 5. Term

Section 5.1 The (CPDT) members shall serve without compensation until July 31, 2020.

May June July Aug Distribute Scope & Duties to full board. Board approval to form task force Advertise for members Appoint members Task Force 1st Meeting- Internal Goal Setting Community Engagement Sessions 1-1 thru 1-5: goal setting Develop RFP for planning consultant based on visioning Task Force 2nd Meeting- Review Proposals, recommend consultant Consultant onboarding period Community Engagement Sessions 2-1 thru 2-5: visioning Task Force 3rd Meeting- Discuss results of community engagement BOC Update #1- Statement of Objectives based on goals & visioning Community Engagement Sessions 3-1 thru 3-5: housing, infrastructure, transit Task Force 4th Meeting- Discuss & summarize BOC Update #2-housing, infrastructure, transit summary Task Force 5th Meeting- Environment, inter-relationships Task Force 6th Meeting- Implementation Task Force 7th Meeting- Draft Review BOC Update #3- Comp Plan Draft review and comment Recommend Comp Plan to Commissioners

Oct

Sep

NOTE: periodic reporting by the Comp Plan development Team will be determined by the Board of Commisioners

Distribute Scope & Duties to full board. Board approval to form task force Advertise for members Appoint members Task Force 1st Meeting- Internal Goal Setting Community Engagement Sessions 1-1 thru 1-5: goal setting Develop RFP for planning consultant based on visioning Task Force 2nd Meeting- Review Proposals, recommend consultant Consultant onboarding period Community Engagement Sessions 2-1 thru 2-5: visioning Task Force 3rd Meeting- Discuss results of community engagement BOC Update #1- Statement of Objectives based on goals & visioning Community Engagement Sessions 3-1 thru 3-5: housing, infrastructure, transit Task Force 4th Meeting- Discuss & summarize BOC Update #2-housing, infrastructure, transit summary Task Force 5th Meeting- Environment, inter-relationships Task Force 6th Meeting- Implementation Task Force 7th Meeting- Draft Review BOC Update #3- Comp Plan Draft review and comment Recommend Comp Plan to Commissioners

NOTE: periodic reporting by the Comp Plan development Team will be determined by the Board of Commisioners

Nov	Dec	Jan	Feb	Mar	Apr

	May		Jun			Jul		
Distribute Scope & Duties to full board. Board approval to form task force								
Advertise for members					$\square$			
Appoint members					$\square$			
Task Force 1st Meeting- Internal Goal Setting					$\square$			
Community Engagement Sessions 1-1 thru 1-5: goal setting								
Develop RFP for planning consultant based on visioning								
Task Force 2nd Meeting- Review Proposals, recommend consultant					$\square$			
Consultant onboarding period					$\square$			
Community Engagement Sessions 2-1 thru 2-5: visioning								
Task Force 3rd Meeting- Discuss results of community engagement								
BOC Update #1- Statement of Objectives based on goals & visioning					$\square$			
Community Engagement Sessions 3-1 thru 3-5: housing, infrastructure, transit								
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Task Force 7th Meeting- Draft Review								
BOC Update #3- Comp Plan Draft review and comment								
Recommend Comp Plan to Commissioners								

NOTE: periodic reporting by the Comp Plan development Team will be determined by the Board of Commisioners