

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
OF THE ABINGTON TOWNSHIP PUBLIC LIBRARY**

Date: June 24, 2019

The Meeting of the Board of Trustees was called to order at 7:01pm.

PRESENT: Toby True, Brian Mays, Joe Milano, Jeff Schaffer, Lauren Greaves, Tom Tyler, Emily Cooper, Nancy Hammeke Marshall, and Ellen Baxter, President of the Friends of the Library

PRESENTATION: N/A

MINUTES:

A motion to approve the minutes of May 20, 2019 was made by Brian, seconded by Emily. Motion passed.

TREASURER'S REPORT: Maintenance is over budget because the building is showing its age and there have been major expenses incurred here. The treasurer's report was accepted and will be filed for audit.

DIRECTOR'S REPORT: Reviewed and discussed.

- An \$8,000 grant was received by The Willow Foundation.
- A \$3,000 gift was received via an anonymous trust, at the direction of Judith Freyer, and through a personal donation by Judith and Charles Freyer.
- A speaker from "Paws and Affection" will be coming to the staff breakfast in July and will help to clarify the differences between service dogs, therapy dogs, and emotional support dogs, in an effort to help employees know how to address these animals and their owners when they are in the library.
- Two bids have come in for the door project that are both within budget. We are optimistic that the Commissioners will accept the bid at the July 11th Commissioners meeting.

ADULT LITERACY: Reviewed and discussed.

- Elizabeth met with Nancy for mid-year reviews. She was given two goals to complete within six months.
- The reception was a great event with a wonderful turnout. Senator Haywood was in the audience and said he would address the program's lack of state funding. Elizabeth will be following up with him formally about this.

COMMITTEE REPORTS:

- A. Friends – The Friends will start collecting jewelry items in July for the November silent auction. Sign-ups for the "Costuming the Crown tour at Winterthur" will open to the public on June 25th.
- B. Development/Long-Range Planning – The committee will be meeting to discuss a gathering of commissioners, potentially in January 2020. We will meet prior to the July board meeting at 6:00pm.
- C. Finance/Investment – No meeting this month.
- D: Executive – No meeting this month.
- E Personnel – No meeting this month, but one will be upcoming to discuss Nancy's mid-year review.

OLD BUSINESS:

- We did not apply for the PA Humanities Council Teen Reading Lounge Grant because of the tight turnaround time and because the parameters did not apply to us.
- We would like to invite Township Manager Rich Manfredi to a board meeting, perhaps in October.

NEW BUSINESS:

- A motion was made by Lauren to merge the Development Committee with the Long-Range Planning Committee, seconded by Jeff. Motion passed. New committee will be Long-Range Planning/Development.
- A motion was made by Tom to form a Facilities Committee, seconded by Brian. Motion passed.
 - Joe, Emily, and Tom volunteered to join as members. A committee chair will be selected at the next meeting.

- The infographics are beloved, but they take a huge amount of time and resources. The staff will transition to doing four/five per year rather than eight.
- We discussed whether a public comment section should be added to the Agenda, or formal policy regarding public comment should be implemented for Library board meetings. We will consult the Township meeting parameters and consider adding a section to our policy.

CORRESPONDENCE: Reviewed and discussed.

EXECUTIVE SESSION: N/A

ADJOURNMENT:

The meeting was adjourned at 8:34 pm
Our next meeting is Monday, July 22.

Respectfully submitted,

Lauren Greaves
Secretary