



TOWNSHIP OF ABINGTON

Employment Opportunity Posting

INTERNAL and EXTERNAL POSTING

DATE	September 6, 2024
POSITION	Part-Time Seasonal Laborer
DEPARTMENT	Parks and Recreation
HOURLY RATE	\$15.00/hour
JOB DESCRIPTION	See attached
DEADLINE	Open until filled

Applications are available online at www.abingtonpa.gov. For additional information contact Jessica Tholey at 215-576-5213. Abington Township is an Equal Opportunity Employer.



TOWNSHIP OF ABINGTON

Job Description

Department: Parks and Recreation
Position: Part-time Laborer - Seasonal
Classification: Salaried/Clerical - Non-Exempt
Reports to: Parks Foreman
Supervises: None

Purpose: The primary purpose of this position is to perform manual labor in the maintenance of Township Parks and Recreational areas, which allows the Parks and Recreation Department to provide residents and business owners quality service while complying with the ordinances and other laws of the Township and Commonwealth of Pennsylvania. All work is completed in accordance with township ordinances, policies, procedures, practices, and other laws of the Township and Commonwealth of Pennsylvania. Assignments and supervision is received through a Parks Foreman.

Tasks: Interacts pleasantly with residents, customers and the general public; operates hand tools (shovel, rake, pick, etc.) and power tools (jackhammer, chain saw, string trimmer, whacker, lawn mower, etc.). Loads and unloads materials from truck; mixes concrete; rakes leaves; clears snow; moves office furniture and supplies; trims and removes trees and vegetation; mows grass, shovels snow along roads and in Township parks and properties. Paints Township buildings, structures, and equipment; washes and services trucks with water, gas, and oil; replaces bulbs in park facilities; cleans and maintains/services restrooms in various parks.

Interacts with department employees, the public, governmental, and Township officials in a courteous and professional manner at all times; operates office equipment; other related duties as necessary to support the Parks and Recreation Department.

Job Standards (Minimum qualifications needed to perform essential functions): Ability to understand and follow instructions; organize and prioritize work load efficiently and effectively; Valid PA Driver's License; work with moving machinery, slippery and/or uneven surfaces, unprotected heights, sharp edges, hot surfaces, dusty conditions, and confined spaces; work with others.

This is heavy work requiring carrying up to 80 pounds of force occasionally; and up to 40 pounds of force frequently to move objects; requires the use of hand tools and construction materials continuously; work requires reaching at waist level, and performing fine manipulation frequently; standing, walking, lifting, bending, crouching, kneeling, reaching at all levels occasionally; vocal communication is required for expressing or exchanging ideas by means of the spoken word, and conveying detailed or important instructions to others accurately, loudly, or quickly; hearing is required to perceive information at normal spoken word levels, and to receive detailed information through oral communications and/or to make fine distinction in sound frequently; visual acuity (near vision frequently; mid and far vision, depth perception, color perception, and field of vision occasionally) and observing general surroundings and activities frequently; Withstand exposure to weather continuously; withstand exposure to high noise levels, vibration, and wet conditions (during rainy weather) frequently. All work performed is to be mistake free and all interpersonal interactions with employees and the public is to be positive, collaborative, respectful and courteous.



TOWNSHIP OF ABINGTON

Job Description

Employee may be asked to perform other duties provided those duties are not illegal or injurious to the employee's health; Employee will be evaluated in part based upon performance of the tasks listed in this job description and at a minimum, to the standards within this job description. Management has the right to revise this job description at any time. This job description does not list all the duties of the job. Management may ask the employee to perform other job-related duties.

Required Skills, Knowledge and Abilities: Employee performs tasks independently and often without direct supervision of each task, although employee will have regular contact with Foreman of Parks and Recreation and other assigned Managers. High School diploma or equivalent; knowledge of traffic laws of the Commonwealth of Pennsylvania; a demonstrated ability to work for more than one person; possess excellent organizational skills; ability to establish effective working relationships with department personnel, managers, contractors, residents, and the general public. Employee must be self-motivated with excellent verbal communication skills; ability to work under stressful conditions with frequent interruptions.

Education and Experience: Any combination of education and experience that results in employee achieving the functions of the job satisfactorily, with, as a minimum the equivalent of graduating from high school or equivalent.

Job Location (Place[s] where work is performed): The Abington Township Parks and various other locations within and outside Abington Township and as directed by supervisor.

Equipment (Examples of machines, devices, tools, etc., used in job performance): Shovel; rake; pick; sledgehammer; broom; chain saw; string trimmer; lawn mower; whacker, other equipment as needed.

2024/PostingParksandRecreation/Laborer/PT