

TOWNSHIP OF ABINGTON

(4) PUBLIC AFFAIRS COMMITTEE

July 6, 2016

7:00 P.M.

CALL TO ORDER

**ROLL CALL: SPIEGELMAN - BOWMAN - SCHREIBER - ROTHMAN -
KALINOSKI**

**Township Manager LEFEVRE
Assistant Township Manager WEHMEYER
Township Solicitor CLARKE
Director of Parks and Recreation WENDELL**

MINUTES:

**Motion to approve the minutes of the June 1, 2016 Public Affairs
Committee Meeting.**

Parks and Recreation Report - Call on Doug Wendell

**PA1. Resolution no. 16-021 - One-Year Action Plan and Community
Development Block Grant Budget**

**Motion to adopt Resolution No. 16-021 approving Abington
Township's 2016 One-Year Action Plan and Community
Development Block Grant Budget.**

**PA2. Resolution No. 16-022 - Substantial Amendment to Community
Development Block Grant Budgets**

**Motion to adopt Resolution No. 16-022 approving the Substantial
Amendment to Abington Township's Community Development
Block Grant Budgets for Fiscal Year's 2013, 2014, 2015 and
2016.**

PA3. 2016 HUD Program – Architectural and Engineering Contract – Crestmont Park Community Facility and Ardsley Community Center

Motion to approve and enter into a contract with Kimmel Bogrette for the preparation of construction documents for a new community facility at Crestmont Park in the amount of \$78,000.00.

Motion to approve and enter into a contract with AH Adams & Company for accessibility modifications at the Ardsley Community Center in the amount of \$13,125.00.

The entire amount to be paid with HUD funds and no Township funds.

PA4. Ordinance No. 2123 - No Smoking in the Township Parks and Playgrounds

Motion to approve the advertising of Ordinance No. 2123 which prohibits smoking in Township parks and playgrounds.

PA5. Lubavitch Agreement

Motion to approve a one-year lease extension effective August 1, 2016 with the Lubavitch of Abington at Alverthorpe Manor at the rate of \$17,047.00 annually.

PA6. Policy on Public Comment

Motion to approve Resolution No. 16-023 revising Rules of Procedures for meetings of the Board of Commissioners to provide for public comment at the beginning of each meeting on any item listed on the Agenda and also at the end of each meeting for all other matters.

PA7. Time Change – Board of Commissioners Meeting on 07-14-2016

For Discussion Only.

Recommendation to adjust the starting time for the July 14, 2016 meeting of the Board of Commissioners to 7:00 PM (Prevailing Time).

BOARD ACTION REQUEST

PUBLIC AFFAIRS COMMITTEE

July 6, 2016

DATE

PA 1

AGENDA ITEM NUMBER

DEPARTMENT

AGENDA ITEM

TOWNSHIP MANAGER

Community Development

VBS

Resolution No. 16-021
One-Year Action Plan and
Community Development
Block Grant Budget

mt

PREVIOUS ACTIONS

None

RECOMMENDED BOARD ACTION

Motion to adopt Resolution No. 16-021 approving Abington Township's 2016 One-Year Action Plan and Community Development Block Grant Budget.

COMMENTS

This is the annual application for the Township's CDBG entitlement funds. The entitlement amount is \$706,179.00 for Program year 2016 (10/1/2016-9/30/2017). This amount is a slight decrease of \$521.00 from Program Year 2015, when the entitlement was \$706,700.00.

RESOLUTION 16-021

TOWNSHIP OF ABINGTON

The Board of Commissioners of the Township of Abington approving the One-Year Action Plan and CDBG Budget for Program Year 2016

WHEREAS, the Township of Abington expects to initiate its 2016 Community Development Block Grant Program in October, 2016; and

WHEREAS, the Township has prepared a One-Year Action Plan and CDBG Budget of proposed activities for Program Year 2016; and

WHEREAS, the Township anticipates the entitlement funding for 2016 to be \$706,179.00.

NOW, THEREFORE, be it resolved by the Board of Commissioners of the Township of Abington that the One-Year Action Plan and CDBG Budget for Program Year 2016 is hereby approved for submission to the U.S. Department of Housing and Urban Development.

APPROVED:

**ABINGTON TOWNSHIP
BOARD OF COMMISSIONERS**

Date

Wayne C. Luker, President

ATTEST:

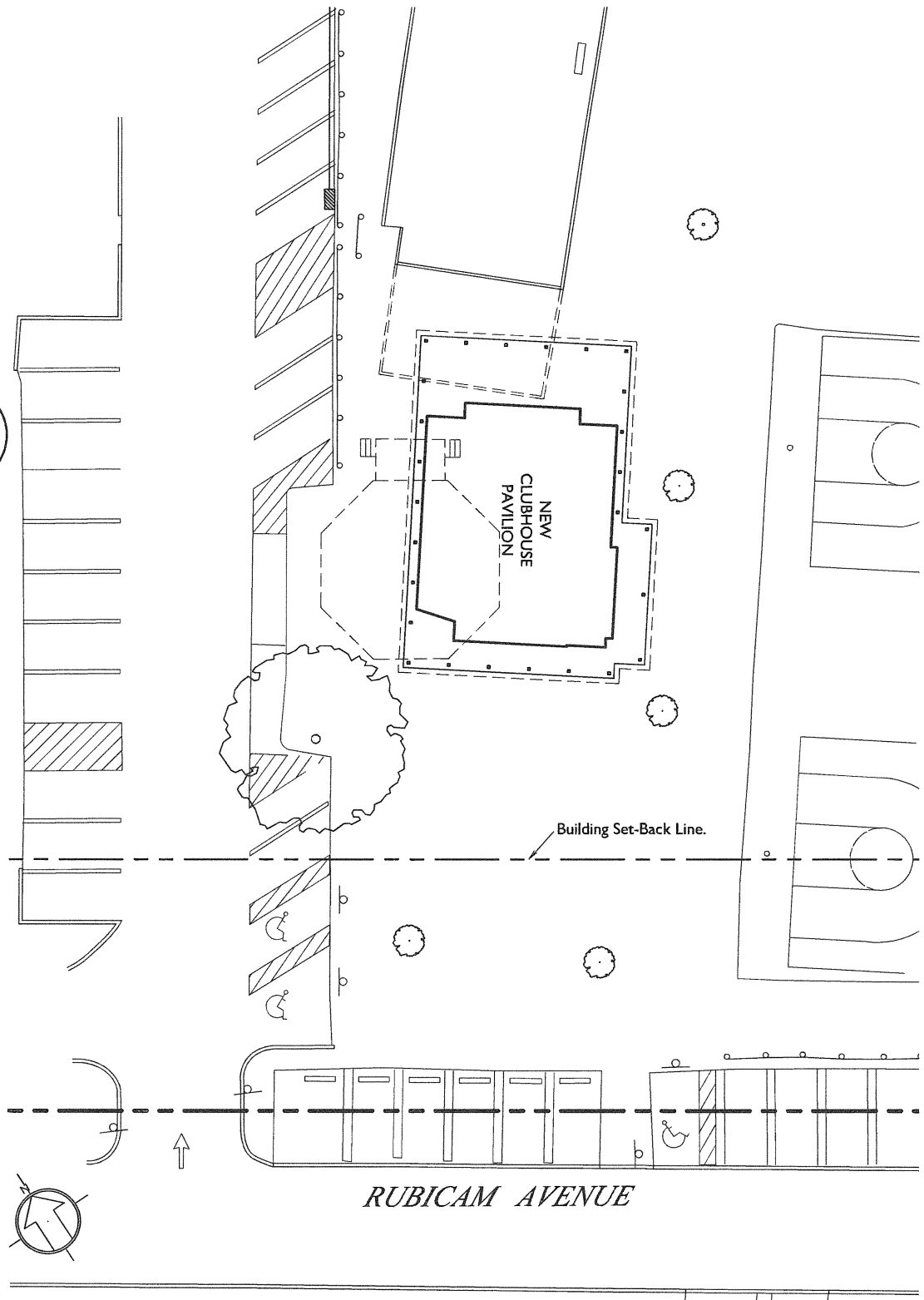
Michael LeFevre, Township Manager

ADOPTED: _____

Township of Abington
2016 Proposed Community Development
Block Grant Program Budget

1.	Administration	\$ 134,000.00
2.	Fair Housing - (Advertisement & Promotion)	2,000.00
3.	Summer Youth Breakfast/Lunch Program	4,000.00
4.	Crestmont Park Community Building (\$ 275.00/sq. ft. x 1,740 sq. ft. = \$ 478,500.00)	500,000.00
5.	Ardasley Community Center - (Accessibility)	<u>66,179.00</u>
		\$ 706,179.00

I
A-1
SITE PLAN
Scale: 1/16" = 1'-0"



PROJECT
NORTH

SHEET NO.
A-1

**PRELIMINARY
SITE PLAN**
SCALE: 1/16" = 1'-0"
DATE: NOV. 10, 2015

**NEW CLUBHOUSE
AT CRESTMONT PARK
ABINGTON TOWNSHIP
PENNSYLVANIA**

KIMMEL BOGRETTE
Architecture + Site

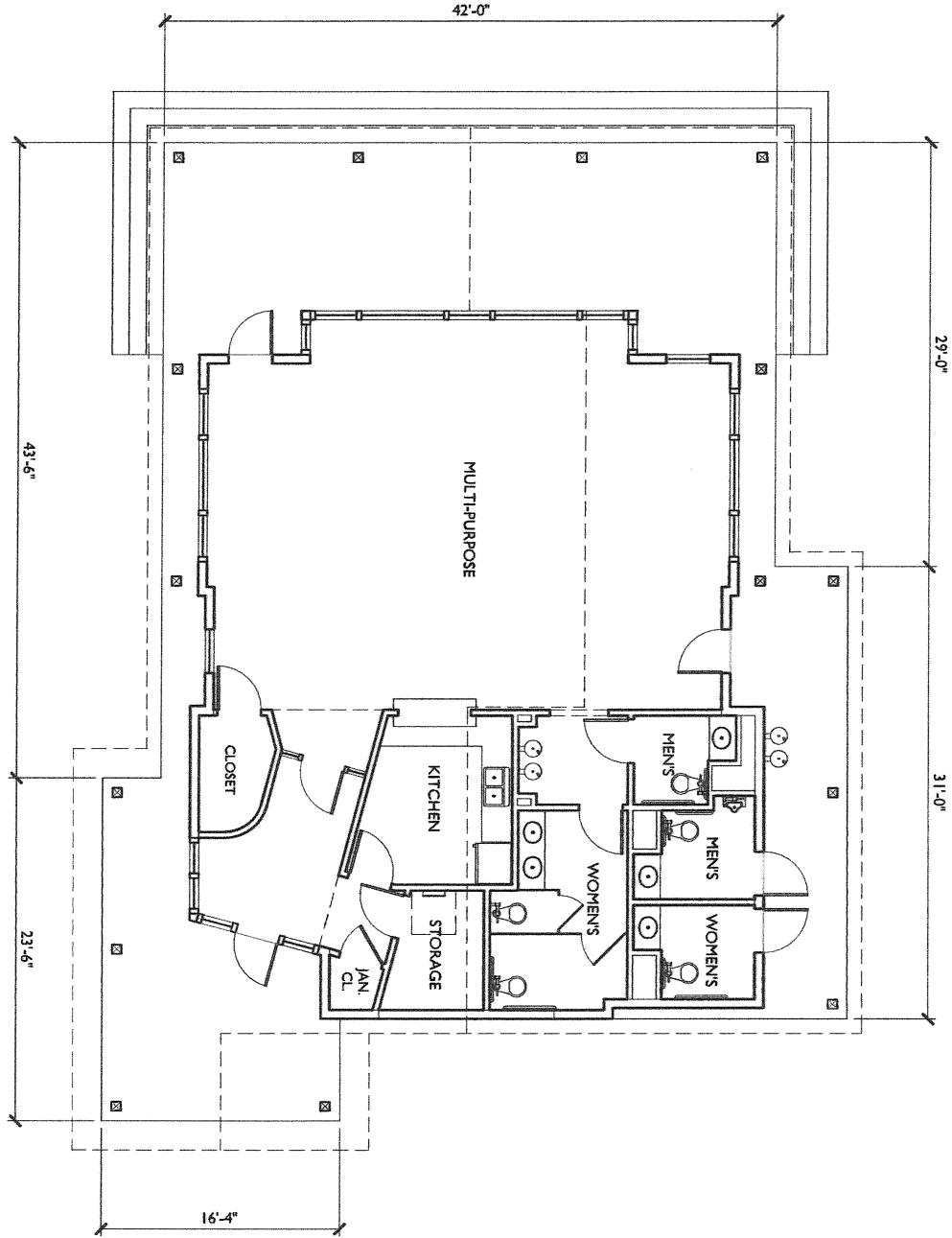
151 E. 10th Avenue, Suite 300
Phone: 610.834.7805

Conshohocken, PA 19428
Facsimile: 610.834.7815

© COPYRIGHT 2015 KIMMEL BOGRETTE ARCHITECTURE + SITE, INC. ALL RIGHTS RESERVED



1
A-2 FLOOR PLAN
Scale: 1/8" = 1'-0"



PROJECT
NORTH

A-2
SHEET NO.
**PRELIMINARY
FLOOR PLAN**
SCALE: 1/8" = 1'-0"
DATE: DEC. 17, 2015

**NEW CLUBHOUSE
AT CRESTMONT PARK
ABINGTON TOWNSHIP
PENNSYLVANIA**

KIMMEL BOGRETTE
Architecture + Site
151 E 10th Avenue, Suite 300
Conshohocken, PA 19428
Phone: 610.834.7805
Facsimile: 610.834.7815
© COPYRIGHT 2015 KIMMEL BOGRETTE ARCHITECTURE + SITE, INC. ALL RIGHTS RESERVED



Proof of Publication of Notice
Times Chronicle/Glenside News

State of Pennsylvania,
 County of Montgomery ss:

Elizabeth Douglas, Designated Agent of MONTGOMERY NEWSPAPERS LLC, a corporation of the County and State aforesaid, being duly sworn, deposes and says that TIMES CHRONICLE and GLENSIDE NEWS are weekly newspapers published at Jenkintown and Glenside, County and State aforesaid, which were established in the year 1894 and 1923 respectively, since which date said newspapers have been regularly issued in said County, and that a copy of the printed notice of publication is attached hereto exactly as the same was printed and published in the regular editions and issues of the said weekly newspapers on the following dates, viz:

NOTICE OF DISPLAY OF PLAN AND PUBLIC HEARING FOR THE FY 2016 ANNUAL ACTION PLAN FOR THE TOWNSHIP OF ABINGTON, PA

Notice is hereby given that the Township of Abington, Montgomery County, Pennsylvania has prepared its Annual Action Plan for FY2016. In accordance with the regulations and requirements of the U.S. Department of Housing and Urban Development (HUD), this plan will be on public display for a period of 30 days, beginning Monday, June 13, 2016 at the following location:

Office of Community Development, 1176 Old York Road, Abington, PA 19001

This plan will be available for public inspection during normal business hours of operation. Written or oral comments will be accepted until Wednesday, July 13, 2016. Comments may be directed to Van B. Strother, Director, Office of Community Development, Township of Abington, 1176 Old York Road, Abington, PA 19001 (267) 536-1020.

A public hearing will be held on Monday, July 27, 2016 at 3:30 P.M., at the Township Building, 1176 Old York Road, Second Floor Board Room, Abington, PA 19001. The purpose of the public hearing is to present the FY 2016 Annual Action Plan for the use of Community Development Block Grant (CDBG) funds in the amount of \$706,179. The Township intends to submit this document to HUD on or before August 14, 2016. The Township Building and Second Floor Board Room are accessible to persons with physical disabilities. If special arrangements need to be made to accommodate residents in order for them to participate in the public hearing, please call Mr. Van B. Strother, Director, Office of Community Development, at (267) 536-1020 to make those arrangements. Any person requiring an interpreter for the hearing impaired or the visually impaired should contact Mr. Strother at least five (5) calendar days prior to the meeting and an interpreter will be provided. In addition, hearing-impaired persons may call Pennsylvania Relay at 711. Any non-English speaking person wishing to attend the public hearing should contact Mr. Strother at least five (5) calendar days prior to the meeting and, if needed, a language interpreter will be provided. Cualquier persona que no habla Inglés que deseen asistir a la audiencia pública deben comunicarse con el Sr Strother cinco (5) días calendario antes de la reunión y un intérprete de lenguaje se proporcionará.

The Proposed FY 2016 Annual Action Plan was prepared after conducting a public hearing on housing and community development needs of the Township of Abington. The following CDBG activities are proposed for funding under the FY 2016 Annual Action Plan:

1. Administration -	\$134,000
2. Fair Housing -	\$2,000
3. Summer Breakfast/Lunch Program -	\$4,000
4. Crestmont Park Community Building -	\$500,000
5. Ardsley Community Center Accessibility Improvements -	\$66,179
TOTAL \$706,179	

The plan will be submitted to the Township's Board of Commissioners on Tuesday, July 14, 2016, at which time this plan will be presented to the Township's Board of Commissioners.

the 12th of June, 2016

Affiant further deposes she is duly authorized by Montgomery Newspapers LLC, a corporation publisher of Times Chronicle and Glenside News, a weekly newspaper, to verify the foregoing statement under oath and also declares the affiant is not interested in the subject matter of the aforesaid notice or publication, and that all allegations in the foregoing statement as to time, place and character of publication are true.

Designated Agent, Montgomery Newspapers LLC, a Corporation

Sworn to and subscribed by me this 14th day of June, 2016

Maureen Schmid
 Notary Public

My Commission Expires: 3/31/2017

COMMONWEALTH OF PENNSYLVANIA
 NOTARIAL SEAL
 MAUREEN SCHMID, Notary Public
 Upper Dublin Twp., Montgomery County
 My Commission Expires March 31, 2017

BOARD ACTION REQUEST

PUBLIC AFFAIRS COMMITTEE

July 6, 2016

DATE

PA 2

AGENDA ITEM NUMBER

DEPARTMENT

AGENDA ITEM

TOWNSHIP MANAGER

Community Development

VBS

Resolution No. 16-022
Substantial Amendment to
Community Development
Block Grant Budgets



PREVIOUS ACTIONS

None

RECOMMENDED BOARD ACTION

Motion to adopt Resolution No. 16-022 approving the Substantial Amendment to Abington Township's Community Development Block Grant Budgets for Fiscal Year's 2013, 2014, 2015 and 2016.

COMMENTS

(Resolution No. 16-022 is attached).



ABINGTON TOWNSHIP, PENNSYLVANIA SUBSTANTIAL AMENDMENT FOR FY 2013 THROUGH FY 2016 CDBG PROGRAM YEARS

A. EXECUTIVE SUMMARY –

It is necessary for the Township of Abington to process a “Substantial Amendment” to the Township’s FYs 2013, 2014, 2015, and 2016 Annual Action Plans for the use of Community Development Block Grant (CDBG) funds. In accordance with the CDBG Program’s Regulations, the Township is allowed to make substantial amendments to its Annual Plans and Budgets in accordance with the Township’s Citizen Participation Plan.

The Township has determined that it is necessary to amend the previously approved CDBG program years’ budgets since some of these activities have either been completed, are going to be cancelled, some will have a change in the budget amounts, and new project activities are being proposed.

This is considered a substantial amendment in accordance with the Township’s Citizen Participation Plan as the following applies: Section III M 1 (b.) a proposal to undertake a new activity, using funds from any program covered by the Five Year Consolidated Plan (including program income received from previous year’s funds), and activities not previously described in the annual action plan; (e.) deletion or elimination of a previously approved activity; and (f.) a change of 50% or more of a line item amount of an approved activity, either increased or decreased.

The following changes are proposed for the FYs 2013, 2014, 2015, and 2016 Annual Action Plans for the use of Community Development Block Grant (CDBG) funds:

1. Amend the FY 2013 CDBG Annual Action Plan as follows:

Project ID: CDBG-13-07 2300 Block of Nylsor Avenue Storm Sewer –
Delete the project. Eliminate the budget line item amount by \$55,000.00 to a revised budget amount of \$0.00.

The Township proposes to reallocate the \$55,000.00 to a new activity:

Project ID: CDBG-16-04 Crestmont Park Community Building –
Construction of a new Community Building in Crestmont Park. Increase budget line item by \$55,000.00 for a revised total budget amount of \$945,000.00.



**ABINGTON TOWNSHIP, PENNSYLVANIA SUBSTANTIAL AMENDMENT
FOR FY 2013 THROUGH FY 2016 CDBG PROGRAM YEARS**

2. Amend the FY 2014 CDBG Annual Action Plan as follows:

Project ID: CDBG-14-08 Owner-Occupied Rehabilitation – Reduce the budget line item amount by \$200,000.00 from \$349,503.42 to a revised budget amount of \$149,503.42. The Township proposes to reallocate the \$200,000.00 to a new activity:

Project ID: CDBG-16-04 Crestmont Park Community Building – Construction of a new Community Building in Crestmont Park. Increase budget line item by \$200,000.00 for a revised total budget amount of \$945,000.00.

3. Amend the FY 2015 CDBG Annual Action Plan as follows:

Project ID: CDBG-15-03 1800 Block of Watson Road Storm Sewer – Delete the project. Eliminate the budget line item amount by \$100,000.00 to a revised budget amount of \$0.00.

Project ID: CDBG-15-05 2700 Block of Old Welsh Road Storm Sewer – Delete the project. Eliminate the budget line item amount by \$85,000.00 to a revised budget amount of \$0.00.

Project ID: CDBG-15-08 Grove Park Lighting – Delete the project. Eliminate the budget line item amount by \$5,000.00 to a revised budget amount of \$0.00.

The Township proposes to reallocate the \$190,000.00 to a new activity:

Project ID: CDBG-16-04 Crestmont Park Community Building – Construction of a new Community Building in Crestmont Park. Increase budget line item by \$190,000.00 for a revised total budget amount of \$945,000.00.

Jenkintown and Glenside, County and State aforesaid, which were established in the year 1894 and 1923 respectively, since which date said newspapers have been regularly issued in said County, and that a copy of the printed notice of publication is attached hereto exactly as the same was printed and published in the regular editions and issues of the said weekly newspapers on the following dates, viz:

NOTICE OF A PUBLIC HEARING SUBSTANTIAL AMENDMENT TO FYS 2013, 2014, 2015 AND 2016 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FOR THE TOWNSHIP OF ABINGTON, PA

Notice is hereby given that the Township of Abington, Montgomery County, Pennsylvania will hold a public hearing on Monday, June 27, 2016 at 3:00 P.M., prevailing time, in the Second Floor Board Room, Township Building, 1176 Old York Road, Abington, PA 19001. The Township Building and Second Floor Board Room are accessible to persons with physical disabilities. If special arrangements need to be made to accommodate residents in order for them to participate in the public hearing, please call Mr. Van B. Strother, Director, Office of Community Development, at (267) 536-1020 to make those arrangements. Any person requiring an interpreter for the hearing impaired, or the visually impaired should contact Mr. Strother at least five-(5) calendar days prior to the meeting and an interpreter will be provided. In addition, hearing-impaired persons may call Pennsylvania Relay at 711. Any non-English speaking person wishing to attend the public hearing should contact Mr. Strother at least five-(5) calendar days prior to the meeting and if needed a language interpreter will be provided. Cualquier persona que no habla Inglés que deseen asistir a la audiencia pública deben comunicarse con el Sr. Strother cinco-(5) días calendario antes de la reunión y un intérprete de lenguaje se proporcionará.

The purpose of this public hearing is to present substantial amendments to the Township of Abington's Fys 2013, 2014, 2015, and 2016 Annual Action Plans for the use of Community Development Block Grant (CDBG) funds. In accordance with the CDBG programs regulations, the Township is allowed to make substantial amendments to its Annual Plans and Budgets in accordance with the Township's Citizen Participation Plan.

The Township has determined that it is necessary to amend previously approved CDBG program years' budgets since some of these activities have either been completed, are going to be cancelled, will have a change in the budget amounts, and/or new project activities are being proposed.

This is considered a substantial amendment in accordance with the Township's Citizen Participation Plan since the following applies: (b.) a proposal to undertake a new activity, using funds from any program covered by the Five Year Consolidated Plan (including program income received from previous year's funds), and activities not previously described in the annual action plan; (e.) deletion or elimination of a previously approved activity; and (f.) a change of 50% of more of a line item amount of an approved activity, either increased or decreased.

The amendment to the FY 2013 CDBG Annual Action Plan will eliminate the budget line item for Project ID: CDBG-13-07 - 2300 Block of Nylor Avenue Storm Sewer from \$55,000 to a revised budget amount of \$0. This project will be deleted.

The amendment to the FY 2014 CDBG Annual Action Plan will reduce the budget line item amount for Project ID: CDBG-14-08 - Owner-Occupied Rehabilitation from \$349,503.42 by \$200,000 to a revised budget amount of \$149,503.42.

The amendment to the FY 2015 CDBG Annual Action Plan will eliminate the budget line item amount for Project ID: CDBG-15-03 - 1800 Block of Watson Road Sewer from \$100,000 to a revised budget amount of \$0. This project will be deleted.

The amendment to the FY 2015 CDBG Annual Action Plan will eliminate the budget line item amount for Project ID: CDBG-15-05 - 2700 Block Old Welsh Road Storm Sewer from \$85,000 to a revised budget amount of \$0. This project will be deleted.

Also, the amendment to the FY 2015 CDBG Annual Action Plan will eliminate the budget line item amount for Project ID: CDBG-15-08 - Grove Park Lighting from \$5,000 to a revised budget amount of \$0. This project will be deleted.

The Township will reallocate the \$445,000 of FY 2013, FY 2014, and FY 2015 CDBG funds to Project ID: CDBG-16-04 - Crestmont Park Community Building. This is a new activity that will be included in the FY 2016 Annual Action Plan and will provide funding for construction of a new Community Center in Crestmont Park to benefit a low mod service area. The budget will be increased by \$445,000 and the revised total budget line item amount for CDBG-16-04 will be \$945,000.

In accordance with the regulations and requirements of the U.S. Department of Housing and Urban Development (HUD), these plans will be on public display for a period of 30 days, beginning Monday, June 13, 2016 at the following location:

Office of Community Development, 1176 Old York Road, Abington, PA 19001

These plans will be available for public inspection during normal business hours of operation. Written or oral comments will be accepted until Wednesday, July 13, 2016. Comments may be directed to Mr. Van B. Strother, Director, Office of Community Development, Township of Abington, 1176 Old York Road, Abington, PA 19001 (267) 536-1020. Persons with hearing and/or speech impairments may contact the Township via 711.

All interested residents are encouraged to attend this public hearing and they will be given the opportunity to present oral or written testimony concerning the proposed amendment to the use of CDBG funds under the Fys 2013, 2014, 2015, and 2016 Annual Action Plans.

All comments received by the close of business on Wednesday, July 13, 2016 will be considered by the Township of Abington prior to the Commissioner's meeting to approve the Substantial Amendment on Thursday, July 14, 2016.

Honorable Wayne C. Luker, President

Township of Abington

Board of Commissioners

TC-June 12-1a

the 12th of June, 2016

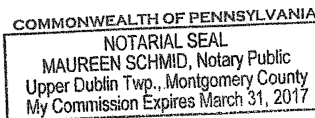
Affiant further deposes she is duly authorized by Montgomery Newspapers LLC, a corporation publisher of Times Chronicle and Glenside News, a weekly newspaper, to verify the foregoing statement under oath and also declares the affiant is not interested in the subject matter of the aforesaid notice or publication, and that all allegations in the foregoing statement as to time, place and character of publication are true.

Designated Agent, Montgomery Newspapers LLC, a Corporation

Sworn to and subscribed by me this 14th day of June, 2016

Maureen Schmid
Notary Public

My Commission Expires: 3/31/2017



RESOLUTION NO. 16 - 022

Resolution of the Board of Commissioners of the Township of Abington, Montgomery County, Pennsylvania amending the FY 2013, FY 2014, FY 2015, and FY 2016 CDBG Program.

Whereas, the Township of Abington, Pennsylvania is a recipient of grant funds under the Community Development Block Grant (CDBG) Program administered by the U.S. Department of Housing and Urban Development (HUD); and

Whereas, the Township of Abington had previously approved budgets and Annual Action Plans for the FY 2013, FY 2014, FY 2015, and FY 2016 CDBG Program; and

Whereas, HUD permits grant recipients to revise and amend its previous budgets and Annual Action Plans; and

Whereas, in accordance with the Federal Regulations governing the CDBG Program certain changes and revisions to the Annual Action Plans may be considered a substantial amendment as outlined in the Township of Abington's Citizen Participation Plan; and

Whereas, it has been determined that the proposed changes and revisions to the FY 2013, FY 2014, FY 2015, and FY 2016 CDBG Program are a substantial amendment and the Township's Citizen Participation Plan has been followed.

Now therefore, be it resolved by the Board of Commissioners of the Township of Abington, Montgomery County, Pennsylvania, as follows:

Section 1. The amended FY 2013, FY 2014, FY 2015, and FY 2016 Annual Action Plans are approved as presented, and as shown in the budgets for each program year which is attached and marked EXHIBIT "A."

Section 2. The President of the Board of Commissioners is hereby authorized to sign and submit the amended FY 2013, FY 2014, FY 2015, and FY 2016 Annual Action Plans to the U.S. Department of Housing and Urban Development.

Adopted this 14th day of July 2016.

Wayne C. Luker, President
Board of Commissioners

Attest: Michael LeFevre
Secretary

BOARD ACTION REQUEST

PUBLIC AFFAIRS COMMITTEE

July 6, 2016
DATE

PA 3
AGENDA ITEM NUMBER

DEPARTMENT

AGENDA ITEM

TOWNSHIP MANAGER

Community
Development
VBS

2016 HUD Program
Architectural and Engineering Contract
Crestmont Park Community Facility and
Ardsley Community Center



PREVIOUS ACTIONS

None

RECOMMENDED BOARD ACTION

Motion to approve and enter into a contract with Kimmel Bogrette for the preparation of construction documents for a new community facility at Crestmont Park in the amount \$78,000.00.

Motion to approve and enter into a contract with AHAdams & Company for accessibility modifications at the Ardsley Community Center in the amount of \$ 13,125.00.

The entire amount to be paid with HUD funds and no Township funds.

COMMENTS

These professional services were publically advertised to solicit proposals in two separate local newspapers and several online bidding services. Over sixty-(60) firms requested a copy of the RFP and thirteen-(13) firms attended the pre-proposal meeting. A total of five-(5) proposals were submitted.

The Selection Committee shortlisted and interviewed four-(4) firms and made a recommendation that two-(2) firms be hired for the two separate projects proposed HUD projects. This activity to be fully paid with HUD funds.

<u>Proposal received from:</u>	<u>Crestmont</u>	<u>Ardsley</u>
CICADA - 1520 Locust Street Philadelphia, PA 19102	42,000	23,000
Kimmel Bogrette - 151 East 10 th Avenue, Conshohocken, PA 19428	78,000	25,000
Daley + Jalboot - 2314 Market Street, Philadelphia, PA 19013	56,470	28,400
AHAdams& Company - 309 Davisville Road, Willow Grove, PA 19090	85,000	13,125
Kloppmann Architects - 225 Magnolia Drive, Holtwood, PA 17532	34,000	11,300

The Intelligencer

\$1.00 FRIDAY-SATURDAY, MAY 27-28, 2016

THEINTELL.COM

NOTICE

TOWNSHIP OF ABINGTON REQUESTS FOR PROPOSALS (RFP) FOR ARCHITECTURAL AND ENGINEERING SERVICES

The Township of Abington (Township) is seeking proposals from qualified architectural firms to provide professional services. The services requested by the Township are detailed in the RFP. Interested firms can obtain a copy of this RFP by sending an email request to vstrother@abington.org. A hard copy of this RFP can also be obtained at the Abington Township

Public Notices

Building located at 1176 Old York Road, Abington, PA 19001-3713, or by calling (267) 536-1020.

Written proposals are due on or before **Thursday, June 16th, 2016** at 3:00 p.m., addressed to Mr. Van B. Strother, Director, Office of Community Development, Township of Abington, 1176 Old York Road, Abington, PA 19001-3713.

Proposals will be rated and ranked in accordance with the following selection criteria:

* Understanding of the CDBG Program

10 Points

* Statement of Qualifications

25 Points

* Firm's Experience

25 Points

* Participation by Small Business Firm, Minority Owned Enterprise, Section 3 (Abington based) Firm, or Women

20 Points

Owned Enterprise

(5 Points Each)

* Rate of Compensation

20 Points

Maximum Points 100 Points

All qualified proposers will receive consideration without regard to race, color, religious creed, ancestry, national origin, age, handicap, or sex. The Township of Abington is an equal opportunity agency.

Van B. Strother, Director
Office of
Community Development

1t M 27

Times Chronicle

Sunday, May 29, 2016 75 CENTS FACEBOOK.COM/TIMESCHRONICLE

thetimeschronicle.com

**PUBLIC NOTICE
TOWNSHIP OF ABINGTON
REQUESTS FOR PROPOSALS
(RFP)
FOR**

**ARCHITECTURAL AND ENGI-
NEERING SERVICES**

The Township of Abington (Township) is seeking proposals from qualified architectural firms to provide professional services. The services requested by the Township are detailed in the RFP. Interested firms can obtain a copy of this RFP by sending an email request to vstrother@abington.org. A hard copy of this RFP can also be obtained at the Abington Township Building located at 1176 Old York Road, Abington, PA 19001-3713, or by calling (267) 536-1020.

Written proposals are due on or before **Thursday, June 16th, 2016 at 3:00 p.m.**, addressed to Mr. Van B. Strother, Director, Office of Community Development, Township of Abington, 1176 Old York Road, Abington, PA 19001-3713.

Proposals will be rated and ranked in accordance with the following selection criteria:

- Understanding of the CDBG Program 10 Points
- Statement of Qualifications 25 Points
- Firm's Experience 25 Points
- Participation by Small Business Firm, Minority Owned 20 Points
- Enterprise, Section 3 (Abington based) Firm, or Women Owned Enterprise (5 Points Each)
- Rate of Compensation 20 Points

LEGAL NOTICES

Maximum Points 100 Points

All qualified proposers will receive consideration without regard to race, color, religious creed, ancestry, national origin, age, handicap, or sex. The Township of Abington is an equal opportunity agency. Van B. Strother, Director
Office of Community Development
TC-May 29-1a

Bidding

Bidding > Bidding



Project #: 1309685

Reported: 6/2/16

Reviewed: 6/23/16

Title: **Architectural and Engineering Services**

City/County: Abington, PA (Montgomery County)

Category(s): Professional Services

Sub-Category(s): Architectural, Engineering

Contracting Method: Competitive Bids.

Status: Request for Proposals (RFP).

Proposals Due: 6/16/16 at 3:00 PM to Municipal Agency
Attn: Van Strother

Plans Available From: Municipal Agency

Municipal Agency: **Abington Township** [Analysis](#) [Track](#)
1176 Old York Road
Abington, PA 19001
(267) 536-1000 fax: (267) 884-8271
Contact - Van Strother
(267) 536-1020

Bidder's List: Add your company to Construction Journal's bid list for this project.

Bid Documents

[Click to Download](#)

Name	Size	Date
Requests for Proposals	86 KB	6/2/16 6:42 AM

Acrobat PDF Documents Require the [Adobe Acrobat Reader](#)
Search documents using CTRL+F

BOARD ACTION REQUEST

PUBLIC AFFAIRS COMMITTEE

July 6, 2016

DATE

PA 4

AGENDA ITEM NUMBER

DEPARTMENT

AGENDA ITEM

TOWNSHIP MANAGER

Parks and Recreation

Ordinance No. 2123
No Smoking in the Township Parks
and Playgrounds

RM

PREVIOUS ACTIONS

None

RECOMMENDED BOARD ACTION

Motion to approve the advertising of Ordinance No. 2123 which prohibits smoking in Township Parks and Playgrounds.

COMMENTS

See attached DRAFT Ordinance.

ORDINANCE NO. 2123
AN ORDINANCE OF THE TOWNSHIP OF ABINGTON, MONTGOMERY COUNTY,
PENNSYLVANIA, REVISING CHAPTER 115 – “PARKS, PLAYGROUNDS AND SCHOOL
DISTRICT GROUNDS” AT
SECTION 5 – “SMOKING”

WHEREAS, Abington Township is a Township of the First Class, organized and operating in accordance with the laws of the Commonwealth of Pennsylvania, and

WHEREAS, pursuant to the First Class Township Code of the Commonwealth of Pennsylvania, the Board of Commissioners of Abington Township (“Board of Commissioners”) has the authority to enact and amend provisions of the Abington Township Code (the “Code”) at any time it deems proper; and

WHEREAS, the Board of Commissioners has determined that portions of Chapter 115 – “Parks, Playgrounds and School District Grounds,” at Section 5 – “Smoking” of the Code should be amended for the health, welfare, and safety of the residents of Abington Township.

NOW, THEREFORE, be it and it is hereby resolved as follows:

1. The Board of Commissioners hereby amends Chapter 115 at Section 5 – “Smoking,” which shall be amended to repeal the existing provisions and enact the provisions as set forth in Exhibit A hereto.
2. All other ordinances, portions of ordinances, or any section of the Code inconsistent with this Ordinance, are hereby repealed.
3. This Ordinance shall become effective five (5) days after enactment.

ORDAINED AND ENACTED this _____ day of _____, 2016.

ATTEST:

TOWNSHIP OF ABINGTON
BOARD OF COMMISSIONERS

Michael LeFevre, Secretary

By: _____
Wayne C. Luker, President

Exhibit
A

§115-5

A. Definitions. As used in this Chapter, the following terms shall have the meanings indicated:

FIRE OFFICIAL. The Township Fire Marshal or his designee.

PLAYGROUND AREA. A place with a specific design for children to be able to play, or any other area specifically designated as a playground.

PROHIBITED AREAS. Any playground area, pavilion area, dog park, and/or skate board park within any Township owned Park or any area within fifty (50) feet of any these areas.

SMOKING. Includes possession of a lighted cigarette, cigar, pipe, e-cigarette, vaporizer or other lighted smoking instrument or smoking alternative.

TOBACCO USE. Includes smoking and the use of smokeless tobacco or tobacco products in any form, including tobacco substations.

B. Prohibited conduct. Smoking, including the use of smoking alternative products such as e-cigarettes, and tobacco use in any form is prohibited in the areas herein provided upon the posting of a no-smoking and/or no use of e-cigarette sign, and such use shall be unlawful and a violation of this article.

C. No-smoking signs.

1. The Fire Official is empowered to post no-smoking in and around all areas, parks, playgrounds, pavilions, and Abington Township School District Properties herein designated in which smoking and tobacco use is prohibited hereby. The content, lettering, size, color and location of required no-smoking signs shall be subject to the approval of the Fire Official.
2. It shall be unlawful for any person to obscure, remove, deface, mutilate or destroy posted no-smoking signs.

D. Violations and penalties.

Any person who violates or permits a violation of this article shall be subject to a civil enforcement proceeding and, upon conviction, shall be sentenced to pay a civil penalty of not more than \$600, plus all court costs, including reasonable attorney's fees, incurred by the Township in the enforcement of this article. Each day a violation exists shall constitute a separate offense. Further, the appropriate officers or agents of the Township are hereby authorized to file a complaint for summary violation and seek any other available relief at law or equity, including injunction, to enforce compliance with this article.

DRAFT

BOARD ACTION REQUEST

PUBLIC AFFAIRS COMMITTEE

July 6, 2016

DATE

PA 5

AGENDA ITEM NUMBER

DEPARTMENT

AGENDA ITEM

TOWNSHIP MANAGER

Administration

Lubavitch of Abington
Lease Extension
Alverthorpe Manor

ms

PREVIOUS ACTIONS

June 12, 2012 – The Board of Commissioners approved an initial one-year lease at the Alverthorpe Manor with the Lubavitch of Abington. The lease provided for up to five additional one-year extensions at the discretion of the Lessee.

July 11, 2013 – The Board of Commissioners approved a one-year lease extension.

July 10, 2014 – The Board of Commissioners approved a second one-year lease extension.

June 11, 2015 – The Board of Commissioners approved a third one-year lease extension.

RECOMMENDED BOARD ACTION

Motion to approve a one-year lease extension effective August 1, 2016 with the Lubavitch of Abington at Alverthorpe Manor at the rate of \$17,047.00 annually.

COMMENTS

BOARD ACTION REQUEST

PUBLIC AFFAIRS COMMITTEE

July 6, 2016

DATE

PA 6

AGENDA ITEM NUMBER

DEPARTMENT

AGENDA ITEM

TOWNSHIP MANAGER

Administration

Resolution No. 16-023
Policy on Public Comment

[Signature]

PREVIOUS ACTIONS

October 2005 – The Board of Commissioners adopted by Resolution Rules of Procedure for Meetings of the Board and its standing Committees.

April 2012 – Resolution No. 12-010 Rule No. 5 revised pertaining to Public Comment of the Rules of Procedures for meetings of the Board of Commissioners to provide for resident comment on both agenda and non-agenda matters at the beginning of each meeting with speakers allotted up to three (3) minutes during each session. (Motion tabled and referred back to Committee).

April 2014 – Resolution No. 14-007 Setting forth Rules for Committee meetings and meetings of the Board of Commissioners.

RECOMMENDED BOARD ACTION

Motion to approve Resolution No. 16-023 revising Rules of Procedures for meetings of the Board of Commissioners to provide for public comment at the beginning of each meeting on any item listed on the Agenda and also at the end of each meeting for all other matters.

COMMENTS

By moving public comments to the beginning of each meeting for Agenda items, it is expected to facilitate more convenient access to the Board for residents, encourage greater citizen participation and provide for a more efficient flow to the business portion of the meeting. Citizens would also be provided another opportunity to address the Board on any other matter at the end of each meeting.

**TOWNSHIP OF ABINGTON
MONTGOMERY COUNTY, PENNSYLVANIA**

RESOLUTION NO. 16-023

**A RESOLUTION SETTING FORTH PROCEDURES FOR MEETINGS OF THE
COMMITTEES OF THE BOARD OF COMMISSIONERS AND MEETINGS OF
THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF ABINGTON**

The Board of Commissioners of the Township of Abington does hereby **RESOLVE** as follows:

1. **Purpose.** The purpose of this Resolution is to formally state the procedures to be followed at meetings of the Committees of the Board of Commissioners and meetings of the Board of Commissioners of the Township of Abington, for the information and reference of all interested parties.

2. **Committee Meetings.**

Traditional, in-depth, detailed discussions of agenda items before the Board of Commissioners are held during each committee meeting. Public participation is encouraged. The five main committees that meet monthly are Public Works, Code Enforcement & Land Development, Public Safety, Public Affairs and Finance. A brief description of the subjects each committee addresses is as follows:

Public Works: Engineering Department (storm water management project), Streets Department (paving, curbing, snow removal, etc.), Refuse Department (trash collection, recycling, etc.) and Sewer Treatment Plant (sanitary sewer system, plant operations, etc.)

Code Enforcement & Land Development: Subdivisions, Land Development projects, Property Maintenance.

Public Safety: Police Department, Fire Department, EMS.

Public Affairs: Parks & Recreation Department, Liaison for Human Relation Commission, Environmental Advisory Council, Shade Tree Commission, Library and Economic Development Committee.

Finance: Budget, Revenue and Expenses.

Ordinances to be considered for adoption will be discussed during the meeting of the committee whose business is most closely related to the ordinance.

Committee meetings are traditionally held on the Monday (Public Works and Code Enforcement & Land Development) and Wednesday (Public Safety and Public

Affairs) the week prior to the Board of Commissioner's Business meeting. The Finance Committee meeting meets the third Tuesday of each month. Residents are encouraged to consult the township calendar and website to confirm meeting dates and times, because conflicting events occasionally require that Committee meetings be held on other than the traditional days.

Committee Meeting Procedures:

A. The presiding director will ask for any public comment on agenda items. The public is asked to follow these guidelines:

- i. Each speaker is to come up to the podium in the center of the Board Room and use the microphone. If speaker is unable to get to the podium a wireless microphone can be provided.
- ii. Each speaker will be asked to state their name and address for the record.
- iii. Each speaker will have up to three (3) minutes to make comments on agenda items. Please keep your comments relevant to that item.
- iv. If the speaker exceeds three (3) minutes, the presiding director will advise the speaker to close their comments.
- v. During the public comment period, the speaker may comment and/or ask questions. If a question cannot be answered at the time of the meeting, their commissioner or a staff member will follow up in a timely manner. Public comment is encouraged; however, debate will be discontinued at the discretion of the presiding director.
- vi. All comments are to be addressed to the presiding director and questions will be handled after the speaker's comments are completed.
- vii. Upon completion of comments, all speakers will be asked to be seated. At that time, the committee director, other commissioner(s) and/or staff may address the speaker's comments or questions.

- B. Each agenda item will be read by the presiding director of the committee.
- C. After the agenda item is read and seconded, the presiding director may ask for an explanation by an applicant/consultant, staff member, or a commissioner responsible for or most familiar with the agenda item.
- D. During or after the explanation, the members of the committee and any other commissioners in attendance may ask questions or make comments concerning the agenda item.
- E. The presiding director will then ask for comments by any staff member.
- F. The presiding director will then call for the vote on the motion.
- G. No foul language or the maligning of others will be tolerated.
- H. At the end of each agenda for each committee meeting the presiding director will ask for general public comment regarding issues relevant to the specific committee. The same rules listed in Paragraph A. of this section are to be followed by any speaker during this general comment period.
- I. All of the above is subject to change at the presiding director's discretion, provided that no such change shall be in violation of the Sunshine Act.

3. Board of Commissioners Meetings

The Board of Commissioners meeting is held on the second Thursday of the month. Residents are encouraged to consult the township calendar and website to confirm meeting dates and times, because conflicting events occasionally require that Board meetings be held on other than second Thursday of the month. Any presentation and awards will be conducted at the beginning of the meeting. The Board of Commissioners will formally act on all agenda items listed. Committee agendas will be read in the following order:

Public Works

Code Enforcement & Land Development

Public Safety

Public Affairs

Finance

Pension (if applicable)

Board of Commissioners Meeting Procedures:

- A. The presiding officer will ask for any comments by the public on agenda items. The public is asked to follow these guidelines:
- i. Each speaker is to come up to the podium in the center of the Board Room and use the microphone. If speaker is unable to get to the podium a wireless microphone can be provided.
 - ii. Each speaker will be asked to state their name and address for the record.
 - iii. Each speaker will have up to three (3) minutes to make their comments on agenda items. Please keep your comments relevant to that item.
 - iv. If the speaker exceeds three (3) minutes, the presiding officer will advise the speaker to close their comments.
 - v. During the public comment period, the speaker may comment and/or ask questions. If a question cannot be answered at the time of the meeting, their commissioner or a staff member will follow up in a timely manner. Public comment is encouraged; however, debate will be discontinued at the discretion of the presiding director.
 - vi. All comments are to be addressed to the presiding director and questions will be handled after the speaker's comments are completed.
 - vii. Upon completion of comments, all speakers will be asked to be seated. At that time, the presiding officer, other commissioner(s) and/or staff may address the speaker's comments or questions.
- B. The presiding officer of the meeting, at their discretion, may allow public comment to occur prior to the Board of Commissioners considering the agenda items listed. Speakers who choose to use this public comment period are required to limit their comments to township related issues and not items listed on the agenda. Speakers will be asked to follow the rules under Paragraph E. of this section of the resolution.
- C. Each agenda item motion will be read by the presiding officer.
- D. Once the agenda item is read, the presiding officer will ask for any comments by Commissioners.

- E. After the Commissioner's comments are completed the presiding officer will ask for any comments by staff.
- F. The Board of Commissioners will then vote on the agenda item.
- G. No foul language or the maligning of others will be tolerated.
- H. There will be no public comment after the completion of each committee's agenda. However, the public will be afforded another public comment opportunity on any topic related to the township after all agenda items have been handled, at the end of the meeting. The public is expected to follow the same rules for public comment as listed in Paragraph A. of this section.
- I. All of the above is subject to change at the presiding officer's discretion, provided that no such change shall be in violation of the Sunshine Act.

RESOLVED and **ADOPTED** this ____ day of _____, 20__.

TOWNSHIP OF ABINGTON

Attest:

Michael LeFevre, Secretary

By: _____
Wayne C. Luker, President
Board of Commissioners

TOWNSHIP OF ABINGTON
MONTGOMERY COUNTY, PENNSYLVANIA

RESOLUTION 14-007

**A RESOLUTION SETTING FORTH PROCEDURES FOR MEETINGS OF THE
COMMITTEES OF THE BOARD OF COMMISSIONERS AND MEETINGS OF
THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF ABINGTON**

The Board of Commissioners of the Township of Abington does hereby
RESOLVE as follows:

1. Purpose. The purpose of this Resolution is to formally state the procedures to be followed at meetings of the Committees of the Board of Commissioners and meetings of the Board of Commissioners of the Township of Abington, for the information and reference of all interested parties.

2. Committee Meetings.

Traditional, in-depth, detailed discussions of agenda items before the Board of Commissioners are held during each committee meeting. Public participation is encouraged. The five main committees that meet monthly are Public Works, Code Enforcement & Land Development, Public Safety, Public Affairs and Finance. A brief description of the subjects each committee addresses is as follows:

Public Works: Engineering Department (storm water management project), Streets Department (paving, curbing, snow removal, etc.), Refuse Department (trash collection, recycling, etc.) and Sewer Treatment Plant (sanitary sewer system, plant operations, etc.)

Code Enforcement & Land Development: Subdivisions, Land Development projects, Property Maintenance.

Public Safety: Police Department, Fire Department, EMS.

Public Affairs: Parks & Recreation Department, Liaison for Human Relation Commission, Environmental Advisory Council, Shade Tree Commission, Library and Economic Development Committee.

Finance: Budget, Revenue and Expenses.

Ordinances to be considered for adoption will be discussed during the meeting of the committee whose business is most closely related to the ordinance.

Committee meetings are traditionally held on the Monday (Public Works and Code Enforcement & Land Development) and Wednesday (Public Safety and Public

Affairs) the week prior to the Board of Commissioner's Business meeting. The Finance Committee meeting meets the third Tuesday of each month. Residents are encouraged to consult the township calendar and website to confirm meeting dates and times, because conflicting events occasionally require that Committee meetings be held on other than the traditional days.

Committee Meeting Procedures:

- A. Each agenda item will be read by the presiding director of the committee.
- B. After the agenda item is read and seconded, the presiding director may ask for an explanation by an applicant/consultant, staff member, or a commissioner responsible for or most familiar with the agenda item.
- C. During or after the explanation, the members of the committee and any other commissioners in attendance may ask questions or make comments concerning the agenda item.
- D. The presiding director will then ask for comments by any staff member
- E. The presiding director will then ask for any public comment. The public is asked to follow these guidelines:
 - i. Each speaker is to come up to the podium in the center of the Board Room and use the microphone. If speaker is unable to get to the podium a wireless microphone can be provided.
 - ii. Each speaker will be asked to state their name and address for the record.
 - iii. Each speaker will have up to three (3) minutes to make their comments. When speaking to a specific agenda item, please keep your comments relevant to that item.
 - iv. Each speaker may speak one time per agenda item. If the speaker exceeds three (3) minutes, the presiding director will advise the speaker to close their comments.
 - v. During the public comment period, the speaker may comment and/or ask questions. If a question cannot be answered at the time of the meeting, their commissioner or a staff member will follow up in a timely manner. Public comment is encouraged; however, debate will be discontinued at the discretion of the presiding director.

- vi. All comments are to be addressed to the presiding director and questions will be handled after the speaker's comments are completed.
 - vii. Upon completion of comments, all speakers will be asked to be seated. At that time, the committee director, other commissioner(s) and/or staff may address the speaker's comments or questions.
- F. The presiding director will then call for the vote on the motion.
- G. No foul language or the maligning of others will be tolerated.
- H. At the end of each agenda for each committee meeting the presiding director will ask for general public comment regarding issues relevant to the specific committee. The same rules listed in Paragraph E. of this section are to be followed by any speaker during this general comment period.
- I. All of the above is subject to change at the presiding director's discretion, provided that no such change shall be in violation of the Sunshine Act.

3. Board of Commissioners Meetings

The Board of Commissioners meeting is held on the second Thursday of the month. Residents are encouraged to consult the township calendar and website to confirm meeting dates and times, because conflicting events occasionally require that Board meetings be held on other than second Thursday of the month. Any presentation and awards will be conducted at the beginning of the meeting. The Board of Commissioners will formally act on all agenda items listed. Committee agendas will be read in the following order:

Public Works

Code Enforcement & Land Development

Public Safety

Public Affairs

Finance

Pension (if applicable)

Board of Commissioners Meeting Procedures:

- A. The presiding officer of the meeting, at their discretion, may allow public comment to occur prior to the Board of Commissioners considering the agenda items listed. Speakers who choose to use this public comment period are required to limit their comments to township related issues and not items listed on the agenda. Speakers will be asked to follow the rules under Paragraph E. of this section of the resolution.
- B. Each agenda item motion will be read by the presiding officer.
- C. Once the agenda item is read, the presiding officer will ask for any comments by Commissioners.
- D. After the Commissioner's comments are completed the presiding officer will ask for any comments by staff.
- E. After the staff comments are completed the presiding officer will ask for any comments by the public. The public is asked to follow these guidelines:
 - i. Each speaker is to come up to the podium in the center of the Board Room and use the microphone. If speaker is unable to get to the podium a wireless microphone can be provided.
 - ii. Each speaker will be asked to state their name and address for the record.
 - iii. Each speaker will have up to three (3) minutes to make their comments. When speaking to a specific agenda item, please keep your comments relevant to that item.
 - iv. Each speaker may speak one time per agenda item. If the speaker exceeds three (3) minutes, the presiding officer will advise the speaker to close their comments.
 - v. During the public comment period, the speaker may comment and/or ask questions. If a question cannot be answered at the time of the meeting, their commissioner or a staff member will follow up in a timely manner. Public comment is encouraged; however, debate will be discontinued at the discretion of the presiding director.
 - vi. All comments are to be addressed to the presiding director and questions will be handled after the speaker's comments are completed.

vii. Upon completion of comments, all speakers will be asked to be seated. At that time, the presiding officer, other commissioner(s) and/or staff may address the speaker's comments or questions.

F. The Board of Commissioners will then vote on the agenda item.

G. No foul language or the maligning of others will be tolerated.

H. There will be no public comment after the completion of each committee's agenda. The public will be afforded public comment on any topic related to the township after all agenda items have been handled at the end of the meeting. The public is expected to follow the same rules for public comment as listed in Paragraph E. of this section.

J. All of the above is subject to change at the presiding officer's discretion, provided that no such change shall be in violation of the Sunshine Act.

RESOLVED and **ADOPTED** this _____ day of _____, 20__.

TOWNSHIP OF ABINGTON

Attest:

Michael LeFevre, Secretary

By:

Wayne C. Luker, President
Board of Commissioners

BOARD ACTION REQUEST

PUBLIC AFFAIRS COMMITTEE

July 6, 2016

DATE

PA 7

AGENDA ITEM NUMBER

DEPARTMENT

AGENDA ITEM

TOWNSHIP MANAGER

Administration

Time Change



Board of Commissioners Meeting on 07-14-16

PREVIOUS ACTIONS

None

RECOMMENDED BOARD ACTION

For Discussion Only.

Recommendation to adjust the starting time for the July 14, 2016 meeting of the Board of Commissioners to 7:00 PM (Prevailing Time).

COMMENTS

There are a number of awards/commendations scheduled for the July 14th meeting. By moving the starting time 30 minutes earlier, those presentations are not expected to significantly impact the business portion of the session.