

MINUTES

FINANCE COMMITTEE MEETING

August 16, 2016

PRESENT: Committee Members: Kline-Luker-Sanchez-Hecker

EXCUSED: Farren

OTHERS: Finance Director Barron
Township Manager LeFevre
Township Treasurer Blumenthal
Director of W.W.T.P. Wrigley

CALL TO ORDER: 7:00 p.m.

MINUTES:

Commissioner Kline made a MOTION, seconded by Commissioner Luker to approve the minutes of the Finance Committee Meeting of June 21, 2016.

MOTION was ADOPTED 4-0.

INVESTMENTS:

Commissioner Kline made a MOTION, seconded by Commissioner Luker to recommend approval to the full Board investments for July, 2016 in the amount of \$1,030,000.00 that was reviewed, approved as presented. It was noted that investment yield rate ranged from 0.901% to 0.850%.

MOTION was ADOPTED 4-0.

TOTAL EXPENDITURES:

The Committee reviewed voucher list for the month of July, 2016.

Commissioner Kline made a MOTION, seconded by Commissioner Luker to recommend approval to the full Board, expenditures, salaries and wages for July, 2016 in the amount of \$4,388,870.08 and \$1,837,934.50, respectively.

Commissioner Sanchez questioned voucher #35081 – Lukens & Wolf, LLC.

Mr. Barron replied that is Township’s portion of assessment appeal for 70 Shady Lane, which is shared with School District and County.

Commissioner Sanchez questioned voucher #35118 – United States Treasury.

Mr. Barron replied since the Township is self-insured for health insurance under DIVIT, under Obamacare it is \$2.17 per covered life under employee/benefits and the total is the cost for this year.

Commissioner Luker questioned voucher #35090 – George Megelish.

Mr. Barron replied there a few retirees who live out of the area who get their own health insurance and then reimbursed by the Township.

Commissioner Hecker asked for an update on the Edge Hill/Tyson project inflow/outflow of reimbursements.

Mr. Barron at the beginning of this year, we received an update about last year. Two payments were received this year with another reimbursement coming soon.

Commissioner Kline questioned voucher #35518 - Andrew Oles – Reimbursement - Sky Zone.

Mr. Barron replied that was a reimbursement for one of the summer programs.

MOTION was ADOPTED 4-0.

CLEARING FUND/DEFERRED REVENUE/EXPENSE & PETTY CASH

Commissioner Kline made a MOTION, seconded by Commissioner Hecker to recommend approval to the full Board the Clearing Fund activity, Deferred Revenue/Expense activity and Petty Cash balances for the month of July, 2016.

Clearing Fund receipts and disbursements for the month of July, 2016 were \$934.98 and (\$3,250.14), respectively.

Deferred Revenue/Expense receipts and disbursements for the month of July, 2016 were \$12,669.50 and (\$9,318.00), respectively.

Petty Cash balances were approved as presented.

MOTION was ADOPTED 4-0.

TRAINING AND CONFERENCE EXPENDITURES:

Commissioner Kline made a MOTION, seconded by Commissioner Luker to recommend approval to the full Board the Training and Conference Expenditures activity. Advance and Travel expenditures for the month of July, 2016 totaled \$0.00 and \$5,155.10, respectively.

YTD Training and Conference Expenditures totaled \$28,863.19.

MOTION was ADOPTED 4-0.

STATEMENT OF CONDITIONS:

The Committee reviewed statement of conditions for various funds.

CONTINGENCY EXPENSE REPORTS:

The Committee reviewed contingency expense reports.

OTHER MATTERS:

Board Action Request – 2278 Mount Carmel Avenue to be added to the Township of Abington Tax Roll:

Township Treasurer Jay Blumenthal said in a letter dated, June 17, 2016, the School Board of the School District of Cheltenham Township approved the request from Glenside Realty Partners, LLC that parcel #30-00-08593-00-7 known as 2278 Mt. Carmel to be considered 100% as a Township of Abington property under 53 Pa. C.S. 8818.

Commissioner Hecker made a MOTION, seconded by Commissioner Luker to recommend to the full Board to include Parcel #30-00-08593-00-7 known as 2278 Mount Carmel Avenue to be 100% within the Township of Abington for real estate tax purposes under 53 Pa. C.S. 8818.

MOTION was ADOPTED 4-0.

Information/Discussion – Second Quarter payments to Rudolph Clarke, LLC:

Finance Committee reviewed second quarter payments to Rudolph Clarke, LLC.

Board Action Request – Resolution No. 16-028 – Minimum Municipal Obligation – Pension Plans

Commissioner Hecker made a MOTION, seconded by Commissioner Luker to recommend approval to the full Board to adopt Resolution No. 16-028 recognizing that the Township's minimum municipal funding obligation for the calendar year 2017 with respect to the Municipal Non-Uniformed Employee, Police and Non-Uniformed Employee Defined Contribution Pension Plans, is \$672,666, \$1,136,244 and \$10,580, respectively.

MOTION was ADOPTED 4-0.

Tax Collector's request to raise commission fees for collection of LST:

Township Treasurer/Tax Collector Jay Blumenthal said he has not asked for an increase since he became Tax Collector 11 years ago. Up to 1/1/09, he was paid 3% on any business tax receipts exceeding \$3 million instead of 2.5%, and for the 09 budget, he elected to decrease his commission rate to help with the budget during that year. Since then, he never asked for it to be reverted back. Also, the LST was part of it at that time and that rate was also 3%.

As 1/1/09 until 12/31/15, there has been a total savings to the Township in the amount of \$147,500.00, which includes the LST. At the beginning of 2011, his LST commission dropped from 2.5% to 1.5% and the savings to the Township on the LST alone was \$59,700. So now he is asking for an increase from 1.5% to 2% as cost of labor has increased and that would be a cost of approximately \$6,000 a year for the Township.

Mr. Barron clarified the increase is just for collection of LST from 1.5% to 2% and everything else stays the same. Is that correct?

Mr. Blumenthal replied that is correct.

Manager LeFevre said if the Finance Committee is in support, we will verify with Township Solicitor as to whether it is appropriate under election guidelines.

Commissioner Hecker made a MOTION, seconded by Commissioner Luker to recommend to the full Board approval to increase commission fee of Township Tax Collector, Jay Blumenthal from 1.5% to 2% for collection of LST (Local Services Taxes) effective January 1, 2017.

MOTION was ADOPTED 4-0.

ADJOURNMENT: 7:45 p.m.

sev