

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
OF THE ABINGTON TOWNSHIP PUBLIC LIBRARY

Date: October 24, 2016

The Meeting of the Board of Trustees was called to order at 7:06 PM

PRESENT: Barbara A. Jacobs, Brian Mays, Elaine Shay, Teresa Scroggins, Garrett Page, Theresa Deckebach Nancy Hammeke Marshall, Tom Tyler.

PRESENTATION: N/A

MINUTES:

A motion to approve the minutes (with two changes noted below) of September 26, 2016 was made by Teresa Scroggins seconded by Garrett Page. Motion passed.

1. Director's report; 7th bullet: "November meeting; tech services will be the subject of a presentation."
2. Old Business: Change January, 2018 to January, 2017

TREASURER'S REPORT: (Elaine will not be at the November meeting)

- File report for audit.

DIRECTOR'S REPORT: Reviewed and discussed.

- Library closes at 4PM on 11/6/16; Library closed on Election Day; Friends will host a bake sale
- Tom, Garrett, Nancy attended the NAACP Freedom Fund Banquet and Awards; Abington Library was honored for Community Service by Willow Grove Chapter; Madeleine Dean and Brendan Boyle both issued citations of congratulations
- Yoga classes (\$5) on Friday after library closes
- TMobile hotspots; ready to check out; Library got them for free (we will promote them among MCLINC); people have to sign an agreement to use
- Practice SAT program was well-received; 40 teens
- Bilingual Dr. Seuss program also well-received
- Four viable resumes received for Roslyn branch position; still being advertised; closes November 11
- Nancy attended the PAL fundraiser; thank you/congrats to Chief Kelly on retirement; Nancy shared our ad from the program

ADULT LITERACY: Reviewed and discussed.

- Christine Zucker hired by Adult Literacy Program (10-12 hours/week) to support grant writing
- History of literacy organization is in display case this month

COMMITTEE REPORTS:

A. Friends – email report shared by Tom: scarecrow contest was big success; Mimi Zabel Jewelry Auction starts November 1; lasts until November 30.

B. Development – N/A

C. Finance/Investment - Committee will meet on November 7th at 6PM.

D: Executive - N/A

E Personnel – proposed update to personnel policy manual:

"If a holiday falls on a day that the full-time employee is NOT scheduled to work (e.g. Christmas Day is on a Saturday, and you are a full-time employee who is not scheduled to work on weekends), then that employee may take flex time for that day. All holiday flex time must be used within four weeks of the holiday."

Discussion – *flex time* is referenced; it is already addressed in the handbook

Teresa Scroggins moved to accept the proposed change; Brian Mays seconded. Motion passed.

F. Long Range Planning – N/A

OLD BUSINESS: N/A

NEW BUSINESS:

- Tell people (at party) to look at the jewelry for sale by Friends
- Policy is needed for replacement costs. Replacement costs for TMobile hotspots proposed at \$100. Elaine made motion to accept policy; seconded by Barb. Motion passed.

CORRESPONDENCE : Reviewed and discussed.

ADJOURNMENT:

The meeting was adjourned at 7:53 p.m.
Our next meeting is November 28, 2016.

Respectfully submitted,

Theresa A Deckebach, Secretary