

TOWNSHIP OF ABINGTON

(4) PUBLIC AFFAIRS COMMITTEE

**May 31, 2017
7:00 P.M.**

CALL TO ORDER

**ROLL CALL: SPIEGELMAN - BOWMAN - SCHREIBER - ROTHMAN -
KALINOSKI**

**Township Manager MANFREDI
Assistant Township Manager WEHMEYER
Township Solicitor CLARKE
Director of Parks and Recreation OLES**

MINUTES:

**Motion to approve the minutes of the May 3, 2017 Public Affairs
Committee Meeting.**

**PA1. Resolution No. 17-018 - Amending Resolution No. 11-003 -
Appointment of Secretary, Township Manager Richard J.
Manfredi**

**Motion to adopt Resolution No. 17-018 - Appointment of
Secretary, Township Manager Richard J. Manfredi to the Board of
Commissioners of the Township of Abington, Montgomery
County, Pennsylvania.**

**PA2. Resolution No. 17-019 - Amending Resolution No. 11-004 -
Policy of the Township of Abington - Access to Public Records -
Appointment of Open Records Officer Assistant Township
Manager Tara Wehmeyer**

**Motion to adopt Resolution No. 17-019 Appointing Assistant
Township Manager Tara Wehmeyer as the Township's Open
Records Officer in accordance with the Right-to-Know Law.**

**PUBLIC AFFAIRS COMMITTEE
BOARD ACTION REQUEST**

May 31, 2017
DATE

PA1
AGENDA ITEM NUMBER

DEPARTMENT

AGENDA ITEM

TOWNSHIP MANAGER

Administration Resolution No. 17-018
Amending Resolution No. 11-003
Appointment of Secretary
Township Manager Richard J. Manfredi

PREVIOUS ACTIONS

January 4, 2010 – The Board of Commissioners adopted Resolution No. 10-003 – Appointment of Secretary to the Board of Commissioners of the Township of Abington, Montgomery County, Pennsylvania.

January 13, 2011 – The Board of Commissioners adopted Resolution No. 11-003 – Appointment of Secretary to the Board of Commissioners of the Township of Abington, Montgomery County, Pennsylvania.

RECOMMENDED BOARD ACTION

Motion to adopt Resolution No. 17-018, Appointment of Secretary, Township Manager Richard J. Manfredi to the Board of Commissioners of the Township of Abington, Montgomery County, Pennsylvania

COMMENTS

Resolution attached.

RESOLUTION NO. 17-018

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF
THE TOWNSHIP OF ABINGTON MONTGOMERY COUNTY, PENNSYLVANIA
APPOINTING RICHARD J. MANFREDI TO THE POSITION OF
SECRETARY OF THE TOWNSHIP OF ABINGTON

WHEREAS, section 24-4 of the Code of the Township of Abington, enacted June 11, 1987 as a part of Ordinance No. 1632, provides that the Township Manager shall perform the duties and exercise the power to the Township of Secretary; and

WHEREAS, Mr. LeFevre has announced to separate employment, such that he will no longer be in the employ of the Township; and

WHEREAS, the Board of Commissioners desires to appoint Richard J. Manfredi to the position of Township Secretary;

NOW, THEREFORE, be it RESOLVED as follows:

Richard J. Manfredi is hereby appointed to the position of Secretary of the Township of Abington.

RESOLVED and ADOPTED this 8th day of June, 2017.

TOWNSHIP OF ABINGTON

Attest:

Kevin S. Barron, Assistant Secretary

By:

Wayne C. Luker, President
Board of Commissioners

**PUBLIC AFFAIRS COMMITTEE
BOARD ACTION REQUEST**

May 31, 2017
DATE

PA 2
AGENDA ITEM NUMBER

DEPARTMENT

AGENDA ITEM

TOWNSHIP MANAGER

Administration
Resolution No. 17-019
Amending Resolution No. 11-004
Policy of the Township of Abington
Access to Public Records
Appointment of Open Records Officer
Assistant Township Manager Tara Wehmeyer

PREVIOUS ACTIONS

September 11, 2008 – Resolution No. 08-025 – Board of Commissioners adopted policy to implement the new Law effective January 1, 2009.

January 13, 2011 – Resolution No. 11-004 – Board of Commissioners adopted policy of the Township of Abington Access to Public Records – Appointment of Open Records Officer Manager Michael LeFevre.

RECOMMENDED BOARD ACTION

Motion to adopt Resolution No. 17-019 – Appointing Assistant Township Manager Tara Wehmeyer as the Township’s Open Records Officer in accordance with the Right-To-Know Law.

COMMENTS

Resolution attached.

RESOLUTION NO. 17-019

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF
THE TOWNSHIP OF ABINGTON MONTGOMERY COUNTY, PENNSYLVANIA
AMENDING RESOLUTION 11-004
BY APPOINTING TARA WEHMEYER TO THE POSITION OF
OPEN RECORDS OFFICER OF THE TOWNSHIP OF ABINGTON

WHEREAS, the Board of Commissioners of the Township of Abington previously adopted Resolution 11-004, setting forth the policy of the Township of Abington (hereinafter the "Township") regarding access to public records; and

WHEREAS, Resolution 11-004 appointed Township Manager Michael LeFevre (hereinafter "Mr. LeFevre") as the Township's Open Records Officer; and

WHEREAS, Mr. LeFevre has announced to separate employment, such that he will no longer be in the employ of the Township; and

WHEREAS, the Board of Commissioners desires to appoint Assistant Township Manager, Tara Wehmeyer, to the position of Open Records Officer.

NOW, THEREFORE, be it RESOLVED as follows:

1. Tara Wehmeyer is hereby appointed to the position of Open Records Officer for the Township of Abington.
2. Section 1 (a) of Resolution No. 11-004 shall be and hereby is amended to read as follows:

The Assistant Township Manager is hereby appointed the Township's Open Records Officer in accordance with the Right-to-Know Law. The Open Records Officer may be replaced from time to time by the further Resolution of the Board of Commissioners. The Open Records Officer may be contacted as follows:

Tara Wehmeyer, Assistant Township Manager
1176 Old York Road
Abington, PA 19001
Telephone: (267) 536-1002
Fax: (215) 884-8271
Email: twehmeyer@abington.org

3. The remainder of Resolution No. 11-004 shall remain in full force and effect and shall be unaffected by this Resolution.

RESOLVED and ADOPTED this 8th day of June, 2017.

TOWNSHIP OF ABINGTON

Attest:

Kevin S. Barron, Assistant Secretary

By: _____
Wayne C. Luker, President
Board of Commissioners