



# TOWNSHIP OF ABINGTON

Thomas Hecker, *President*  
Matthew Vahey, *Vice President*  
Richard J. Manfredi, *Township Manager*  
Jay W. Blumenthal, *Treasurer*

## STANDARD RIGHT TO KNOW REQUEST FORM

DATE: \_\_\_\_\_ REQUEST SUBMITTED BY: \_\_\_ E-mail \_\_\_ U.S. Mail \_\_\_ Fax \_\_\_ In-Person

NAME OF REQUESTOR: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

STREET ADDRESS: \_\_\_\_\_

CITY, STATE, ZIP: \_\_\_\_\_ COUNTY: \_\_\_\_\_

*(all above required)*

TELEPHONE: \_\_\_\_\_ E-MAIL: \_\_\_\_\_

RECORD REQUESTED:

*\*Provide as much specific detail as possible so the agency can identify the information. Use additional sheets if necessary.*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Do you want to inspect the record in our office? \_\_\_ Yes \_\_\_ No

If you want copies, the cost is \$.25 per page or the cost of duplication. Do you want copies? \_\_\_ Yes \_\_\_ No

### OFFICE USE ONLY

#### OPEN RECORDS OFFICER:

Tara Wehmeyer, Assistant Township Manager  
C/O Maria Wyrsta, RTK Coordinator  
1176 Old York Road, Abington, PA 19001  
Email: [righttoknow@abingtonpa.gov](mailto:righttoknow@abingtonpa.gov)  
Phone: 267-536-1000 Fax: 215-884-8271

#### DAY AND TIME STAMP

Date Received: \_\_\_\_\_

Date Response Due: \_\_\_\_\_

Response: \_\_\_\_\_

- \_\_\_ Code
- \_\_\_ Police
- \_\_\_ Wastewater
- \_\_\_ Public Works
- \_\_\_ Parks and Recreation
- \_\_\_ Tax Office
- \_\_\_ Fire Marshal
- \_\_\_ Administration
- \_\_\_ Finance
- \_\_\_ Engineering