

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
OF THE ABINGTON TOWNSHIP PUBLIC LIBRARY

Date: July 24, 2017.

The Meeting of the Board of Trustees was called to order at 7:04pm.

PRESENT: Brian Mays, Teresa Scroggins, Garrett Page, Toby True, Nancy Hammeke Marshall, Tom Tyler, Ellen Baxter, President of the Friends of the Library.

PRESENTATION: N/A

MINUTES:

A motion to approve the minutes of June 26, 2017 was made by Tom Tyler, seconded by Teresa Scroggins. Motion passed.

TREASURER'S REPORT:

- Dimitra Seiler shared the proposed changes to the 2017 budget. Fines and printing income are lowered because of increased notifications of overdue materials, Food for Fines, and Copy Systems' services that reduce the cost of printing. Utilities expenses are lowered to align more with current spending. Maintenance, supplies, and operating expenses are increased.
- A motion to approve the 2017 Proposed Budget Changes was made by Brian Mays, seconded by Garrett Page. Motion passed.
- The Vanguard Account was officially closed and moved. The portion of the Vanguard account in General Library Funds was moved to BB&T. The portion of the Vanguard account in Special Income was moved to Cheltenham Hills. Report will be filed for audit.
- Dimitra Seiler shared the proposed budget for 2018. Most line items remain the same or similar to the 2017 budget; changes in personnel, longevity, special income, utilities, and maintenance are reflected in the proposed budget.
- A motion to approve the 2018 Proposed Budget was made by Teresa Scroggins, seconded by Garrett Page. Motion passed.

DIRECTOR'S REPORT: Reviewed and discussed.

- As of Friday, 7/21, 11 programs had to be canceled due to no air conditioning.
- The Food for Fines program was a great success. Over 1,000 pounds of food was collected; over \$1,300 in fines were waived. Special thanks to Theresa Deckebach for coming up with such a community-building fundraiser.
- Special thanks to Toby True and Brian Mays for participating in the July 4th Parade. The Library gave away approximately 2,000 books and over 100 of the Friends' book bags. Thanks to Breyner Chevrolet for loaning a pickup truck.

ADULT LITERACY: Reviewed and discussed.

- Reviewed current report.
- New Tutor Training on 7/17 was moved to Temple Beth Am. Special thanks to Karen Kantor for allowing the Adult Literacy Program to meet at Temple Beth Am.

COMMITTEE REPORTS:

- A. Friends –
 - Sidewalk Sale October 7.
 - Jewelry auction in November. Jewelry can be donated at the circulation desk.
 - The next Friends' Meeting is on September 9.
- B. Development – N/A
- C. Finance/Investment – N/A
- D. Executive – N/A
- E. Personnel – Met to discuss revisions to library manual. The first section pertaining to employees has been updated to reflect state and township guidelines. The committee will be reviewing the patron and fee sections of the manual in August. Proposed changes should be presented to the board by the end of the calendar year.

- F. Long Range Planning – Met to discuss current concerns facing the library in the next five years. Next meeting will be August 15, 2017.

OLD BUSINESS: No old business.

NEW BUSINESS:

- A motion to cancel the August meeting of the Board of Trustees was made by Tom Tyler, seconded by Teresa Scroggins. Motion passed.
- After much work and the effort of many people, the library now has temporary air conditioning. Special thanks to Steve Trader and Jim Marshall and Mike Fedorowicz as well as Commissioners Kalinoski, Myers, and Spiegelman for the help they provided in this process. Steve Trader, Nancy Marshall and Jim Marshall have been in the library 10 hours a day, 10 days in a row. Thanks to Nancy Hammeke Marshall for handling the multiple emergencies that have arisen from the loss of air conditioning.

CORRESPONDENCE : Reviewed and discussed.

EXECUTIVE SESSION: N/A

ADJOURNMENT:

The meeting was adjourned at 9:12 p.m.
Our next meeting is September 25, 2017

Respectfully submitted,

Brian Mays, Treasurer